



# LAND USE PRE-APPLICATION CONFERENCE

Thursday, January 18, 2018

City Hall  
22500 Salamo Road

Willamette Conference Room

9:00 am Proposed conversion of church into a pre-k through 8 education facility

Applicant: The Marylhurst School

Subject Property Address: 19915 Old River Drive

Neighborhood Assn: Robinwood

Planner: Peter Spir

Project #: PA-18-04





CITY OF

West Linn

Planning & Development • 22500 Salamo Rd #1000 • West Linn, Oregon 97068  
Telephone 503.656.4211 • Fax 503.656.4106 • westlinnoregon.gov

### PRE-APPLICATION CONFERENCE

THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE:	2-1-18	PROJECT #:
TIME:	9:00	PA-18-04
STAFF CONTACT:	Peter Spir	FEE:
		1000-

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least 14 days in advance of the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/tax lot): 19915 Old River Drive

Brief Description of Proposal: CONVERSION OF CHURCH INTO PRE-K THROUGH 8 EDUCATIONAL FACILITY.

Applicant's Name: THE MANYLHURST SCHOOL sheilaw@themanylhurstschool.org  
 Mailing Address: 1232 LINN AVE, OREGON CITY, OR 97045  
 Phone No: (503) 969-5454 Email Address: PEARSONDSTER@GMAIL.COM

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Easements (access, utility, all others)
- Access to and from the site, if applicable
- Location of existing trees, highly recommend a tree survey
- Location of creeks and/or wetlands, highly recommend a wetland delineation
- Location of existing utilities (water, sewer, etc.)

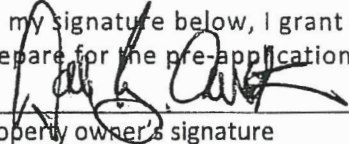
Please list any questions or issues that you may have for city staff regarding your proposal:

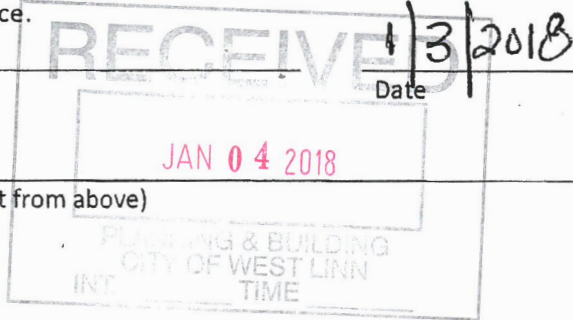
---



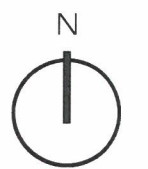
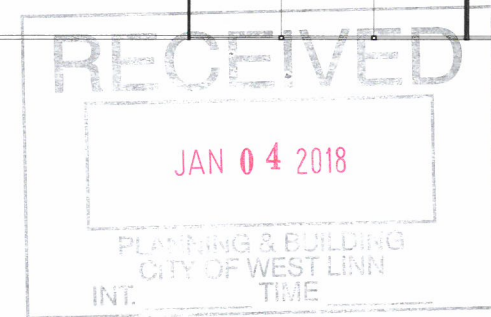
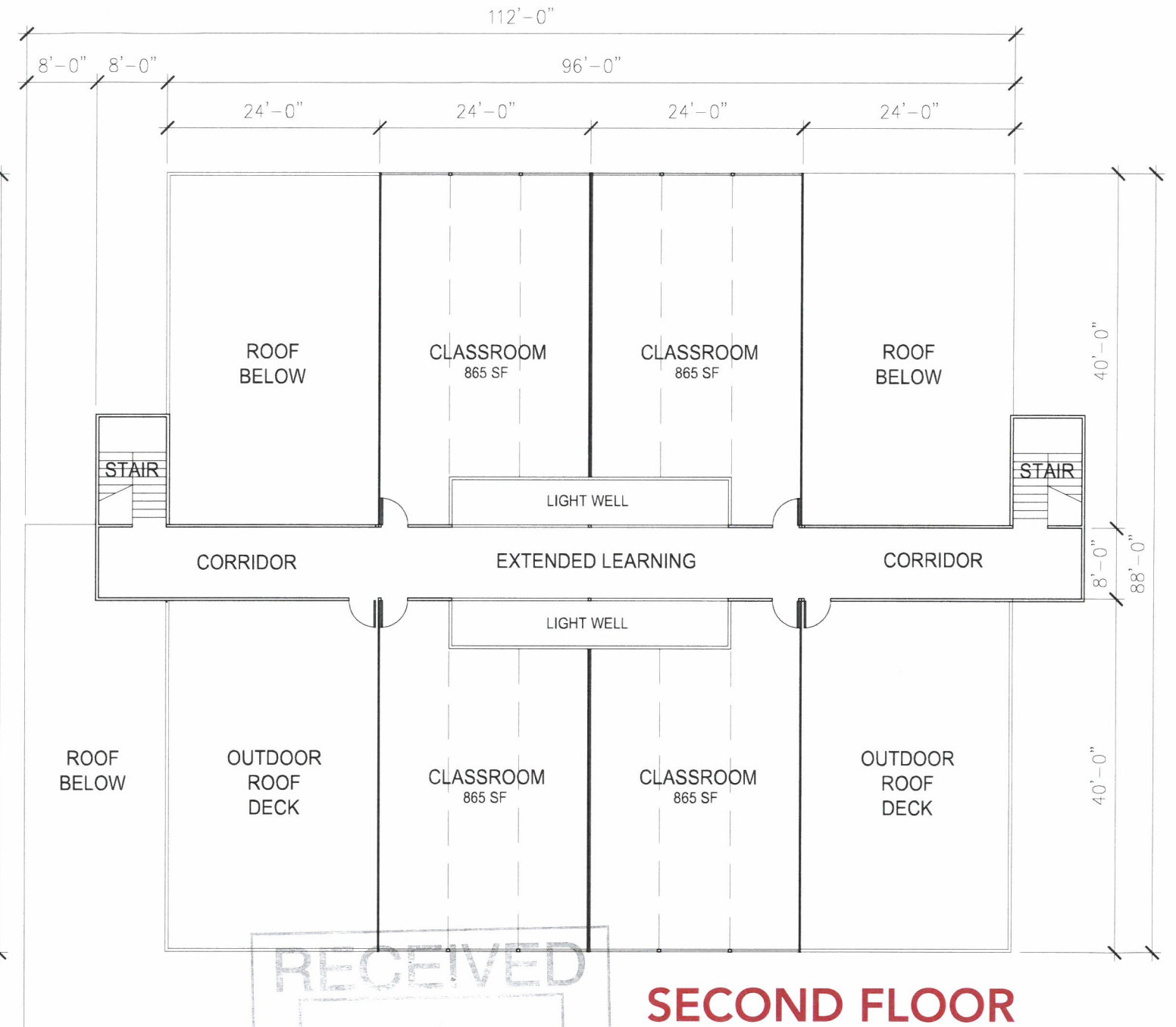
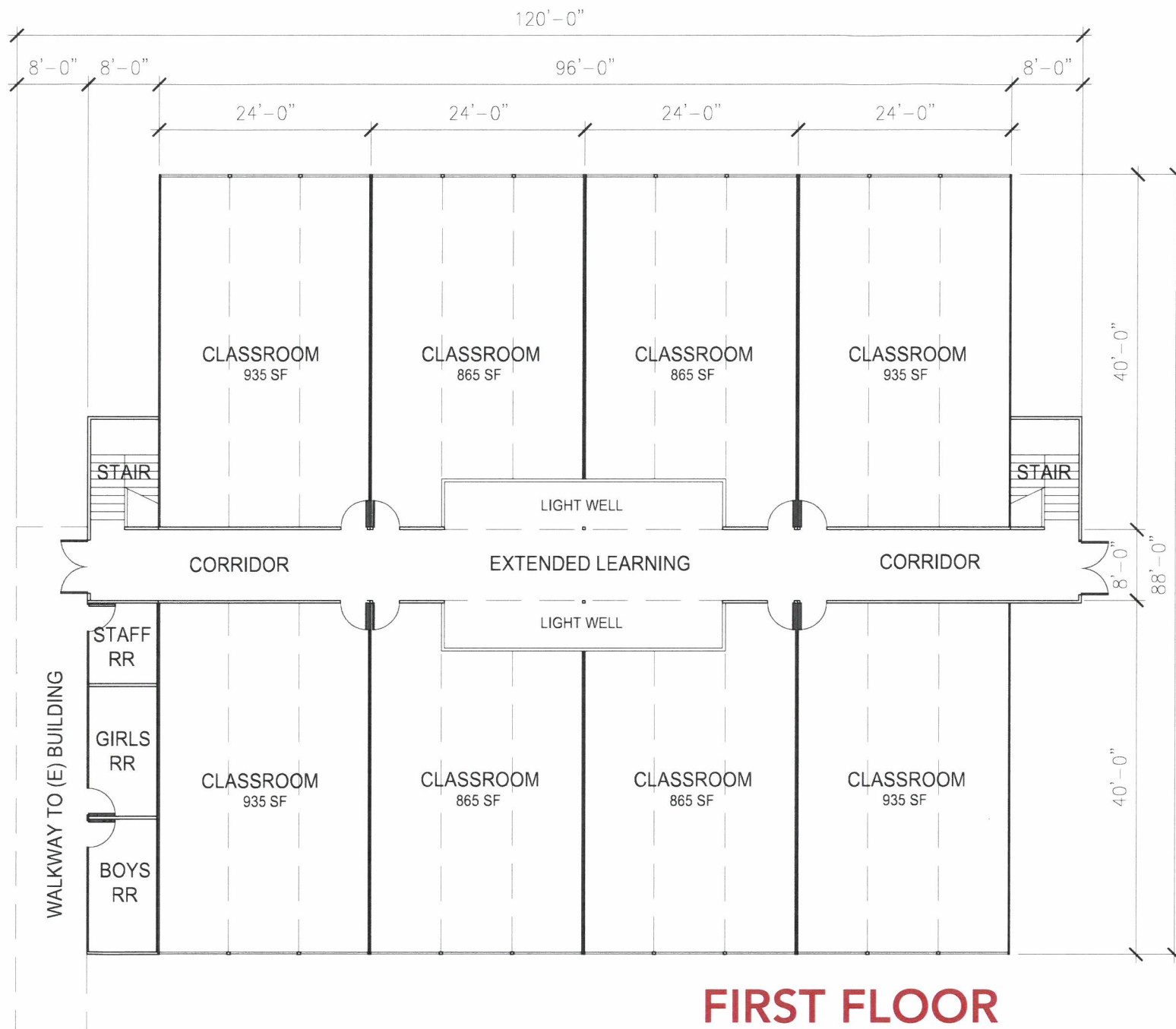
---

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

  
Property owner's signature



Property owner's mailing address (if different from above)



SCALE: 1/16" = 1'-0"

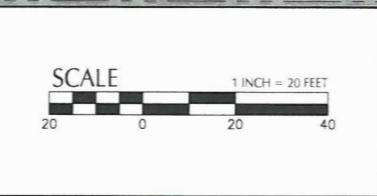
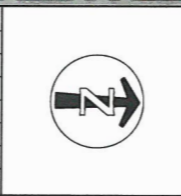
# MARYLHURST SCHOOL CLASSROOM BUILDING **CONCEPT DESIGN**

NOTE: THIS PRELIMINARY SITE PLAN IS BASED ON AERIAL IMAGRY AND IS INTENDED TO PROVIDE A CONCEPTUAL OVERVIEW. ALL LOCATIONS AND DIMENSIONS WILL NEED TO BE VERIFIED WITH A TOPOGRAPHIC SURVEY.



File: \\c:\projects\civil\projects\1700622-Marylhurst-School\CAD\REF\Marylhurst-BASEMAP.dwg TAB C-1.0  
 2/3/18 at 12:18pm By: CBrehm

REVISION	DATE	DESCRIPTION	BY



**kpff**  
 111 SW Fifth Ave., Suite 2500  
 Portland, OR 97204  
 O. 503.227.3251  
 F. 503.274.4681  
 www.kpff.com

FOR INFORMATION ONLY

JOB No:	1700622
DESIGNED BY:	XXX
DRAWN BY:	XXX
CHECKED BY:	XXX
PLOT DATE:	1/3/18 12:18pm
PLOTTED BY:	CBrehm
DWG NAME:	Marylhurst-BASEMAP.dwg
TAB NAME:	C-1.0

JAN 04 2018

MARYLHURST SCHOOL  
 NEW LIFE CHURCH SITE  
 19915 OLD LOWER RIVER ROAD  
 PRELIMINARY SITE PLAN

SHEET NO. C-1.0  
 SHEET 1 OF XX  
 RECORD NO. XXXXX-XX

