



PLANNING COMMISSION  
Meeting Notes of May 3, 2017

Members present: Lamont King, Charles Mathews, Joel Metlen, Carrie Pellett, Bill Relyea and Gary Walvatne (arrived at 6:20 pm)  
Members absent: Jim Farrell  
Staff present: John Williams, Community Development Director; John Boyd, Planning Manager; Darren Wyss, Associate Planner; Lance Calvert, Public Works Director and Tim Ramis, City Attorney

(00:00:28)

**WORK SESSION - CALL TO ORDER**

Vice Chair Charles Mathews called the meeting to order in the Council Chambers at City Hall.

**PUBLIC COMMENT RELATED TO LAND USE ITEMS NOT ON THE AGENDA**

None

(00:00:38)

**APPROVAL OF MEETING NOTES: APRIL 19, 2017**

Commissioner Joel Metlen **moved** to approve the meeting notes as drafted.  
Commissioner Carrie Pellett **seconded** the motion.

**Ayes: Commissioner Joel Metlen, Commissioner Carrie Pellett, Commissioner Lamont King, Commissioner Bill Relyea and Vice Chair Charles Mathews**

**Nays: None**

**Abstentions: None**

**The motion passed 5-0-0**

(00:02:30)

**WORK SESSION – WHITE OAK SAVANNA CODE AMENDMENTS, CDC-17-01 (STAFF: DARREN WYSS)**

The work session commenced with an overview from Darren Wyss, Associate Planner. Mr. Wyss pointed out the history of how the park came about and that now the proposed text amendment would allow the development a special use area which is going to be a nature play area. This amendment would be limited to the three specific pieces of park property only. The commissioners asked questions of staff and City Attorney Ramis.

Mr. Wyss provided dates for the follow up meetings: May 17, 2017, Planning Commission Public Hearing; June 5, 2017, City Council Work Session; and June 12, 2017, City Council Public Hearing.

(00:20:45)

**STAFF UPDATE – STORM DRAINAGE & EROSION CONTROL CODE AMENDMENTS, CDC-17-02 (STAFF: JOHN WILLIAMS)**

Mr. Williams, Community Development Director, provided background information and introduced the proposed ordinance changes.

Mr. Calvert, Public Works Director, explained how the Public Works Standards relate to the

Municipal Code and Community Development Code, and clarified that all project in the city are subject to the Public Works Standards, not just those that go before the Planning Commission. At the commissioner's request, staff will prepare and send out a revised draft for their comments and questions. Planning and Public Works staff encouraged questions from the commissioners during the process.

(01:35:56)

**ITEMS OF INTEREST FROM THE PLANNING COMMISSION**

Chair Walvatne updated the group on the CCI's discussion of the planning process. Because he is unable to attend the next CCI meeting, he encouraged another PC member to attend.

(01:38:09)

**ITEMS OF INTEREST FROM STAFF**

Mr. Boyd explained the handouts the members received at the beginning of the meeting and how they relate to upcoming meetings. The commissioners asked Mr. Boyd to follow up with the city attorney on their previous requests.

(01:43:45)

**ADJOURNMENT**

There being no further business, Chair Walvatne adjourned the meeting.