



PLANNING COMMISSION

Meeting Notes of April 19, 2017

Members present: Jim Farrell, Lamont King, Charles Mathews, Joel Metlen, Carrie Pellett, Bill Relyea and Gary Walvatne

Members absent:

Staff present: Jennifer Arnold, Associate Planner; John Boyd, Planning Manager; Amy Pepper, Senior Project Engineer; Megan Thornton, Assistant City Attorney; and Dan Olsen, City Attorney

**PREHEARING MEETING**

Chair Walvatne called the work session to order in the Rosemont Room at City Hall. Mr. Boyd updated the commissioners on the May meetings. Ms. Arnold provided additional public testimony for the hearing. Ms. Thornton provided clarification regarding process for the hearing. Chair Walvatne gave a brief overview of the planning process presented at the CCI meetings.

(00:03:03)

**REGULAR MEETING - CALL TO ORDER**

Chair Walvatne called the meeting to order in the Council Chambers at City Hall.

(00:03:24)

**APPROVAL OF MEETING NOTES: AUGUST 17, SEPTEMBER 21, OCTOBER 5, NOVEMBER 2, NOVEMBER 16, DECEMBER 7, 2016, AND JANUARY 18 AND MARCH 22, 2017**

Commissioner Farrell **moved** to approve the meeting notes of August 17, September 21, October 5, November 2, November 16, December 7, 2016 and January 18 and March 22, 2017. Commissioner King **seconded** the motion.

**Ayes: Commissioner Joel Metlen, Commissioner Carrie Pellett, Commissioner Jim Farrell, Vice Chair Charles Mathews, Commissioner Lamont King, Commissioner Bill Relyea and Chair Gary Walvatne**

**Nays: None**

**Abstentions: None**

**The motion carried 7-0-0**

(00:05:05)

**PUBLIC COMMENT RELATED TO LAND USE ITEMS NOT ON THE AGENDA**

None

(00:05:49)

**PUBLIC HEARING – CLASS II DESIGN REVIEW TO CONSTRUCT A NEW 2-STORY OFFICE BUILDING ADJACENT TO 1754 WILLAMETTE FALLS DR, DR-17-01 (STAFF: JENNIFER ARNOLD)**

Chair Walvatne reminded everyone that this is a quasi-judicial hearing and that the decision must be grounded in the relevant code. If the application meets the code, the commission must approve it. He then provided an outline of how the meeting will proceed. After the preliminary legal matters, staff will make a presentation, followed by the applicant, then public testimony. The applicant will have 20 minutes for their presentation and 10 minutes for rebuttal. Anyone wishing to speak must complete a sign in testimony form and turn it in to staff. The commission

may ask questions of staff, the applicant or anyone who testifies.

Mr. Olsen provided the preliminary legal matters.

The hearing commenced with a staff report presented by Jennifer Arnold, Associate Planner.

Scott Sutton and Kevin Godwin of SG Architecture presented for the applicant.

Gail Holmes, Shannen Knight, Steve Sutherland, Mike Connors, Ken Kaufmann and Dr. Pamela Paetzhold spoke.

Scott Sutton and Kevin Godwin of SG Architecture provided rebuttal.

Chair Walvatne closed the hearing and the commission discussed the requested continuation.

Vice Chair Charles Mathews **moved** to keep the record open until 5:00 p.m. on 4/26/17 for any new submittals or comment, then keep the record open until 5:00 p.m. on 5/3/17, for rebuttal to information submitted by 4/26/17 and finally the applicant would have until 5:00 pm on 5/10/17 for final rebuttal but no new evidence, and the Planning Commission hearing would be continued to 6:30 pm on 5/10/17.

Commissioner Carrie Pellett **seconded** the motion.

**Ayes: Commissioner Joel Metlen, Commissioner Carrie Pellett, Commissioner Jim Farrell, Vice Chair Charles Mathews, Commissioner Lamont King, Commissioner Bill Relyea and Chair Gary Walvatne**

**Nays: None**

**Abstentions: None**

**The motion carried 7-0-0**

(03:35:37)

**ITEMS OF INTEREST FROM THE PLANNING COMMISSION**

None

(03:35:45)

**ITEMS OF INTEREST FROM STAFF**

Mr. Boyd provided general information about the next three Planning Commission meetings.

(03:36:06)

**ADJOURNMENT**

There being no further business, Chair Walvatne adjourned the meeting.