



Memorandum

Date: February 4, 2016

To: Planning Commissioners

From: John Boyd AICP, Planning Manager

Subject: Supplemental Staff Report for the February 17, 2016 Planning Commission hearing

Background:

On January 20th you received a copy of the draft 2016 Transportation System Plan. A work session was held on February 3, 2016, to discuss that document prior to the February 17, 2016, hearing.

This process has been underway for over sixteen months. Beginning in November 2014, and continuing into 2015 there were:

- Five monthly meetings with the Transportation Advisory Board, and
- Four meetings with the Technical Advisory Committee
- Three public workshops and on-line workshops, and
- Three briefings with the Planning Commission and/or City Council.

A Planning Commission work session on the proposed TSP Update was held on October 7, 2015 and a public hearing was held on October 21, 2015. That public hearing was continued to November 18, 2015, at which time, the Planning Commission reviewed the draft Transportation System Plan dated November 13, 2015.

The Planning Commission asked that specific issues related to readability be addressed. The meeting was continued to December 16, 2015. That meeting was cancelled and the hearing continued to January 20, 2016. The day of the January 20, 2016, meeting, the Planning Commissioners each received the final draft Transportation System Plan dated January 20, 2016. At the January 20, 2016, meeting, the Planning Commission continued the hearing to February 17, 2016, and scheduled a work session for February 3, 2016.

This supplemental staff report incorporates the October 21, 2015, Staff Report as amended by the memo dated October 21, 2015, and entitled "Updates/corrections to the Staff Report." Those documents are provided as separate attachments.

Additionally, all legal notice requirements were met; including, written notice in the West Linn Tidings on October 8, 2015, a supplemental notice was posted on February 4, 2016, and notice was provided to the Oregon Department of Land Conservation, ODOT, and Metro.

Update Summary:

Community Development Code (CDC) Chapter 98, 100 and 105 provides procedures for legislative amendments to the Comprehensive Plan. Those criteria were addressed in the October 21, 2015, Staff Report.

This staff report references information in the record, specifically the staff report provided on October 21, 2015. This update to the Staff report addresses a proposal to delay action on the Comprehensive Plan and CDC amendments until a final packet of updates are completed as part of a Highway 43 Plan adoption. The Planning Commission is being asked to consider a recommendation to Council to adopt the 2016 Transportation System Plan as a supporting document to the Comprehensive Plan.

The proposed amendments to the City of West Linn Comprehensive Plan and Community Development Code are being separated from the replacement of the City's current 2008 West Linn Transportation System Plan ("TSP") with the 2016 Transportation System Plan. This was proposed to address the efforts also underway to update the Highway 43 Plan. The Highway 43 Plan will be adopted as an amendment to the 2016 Transportation System Plan later this year. This change in process will allow any updates to the Comprehensive Plan and the CDC, that due to the 2016 TSP and the Highway 43 Plan, to be processed and adopted at the same time.

Attachments:

October 21, 2015 – Memo entitled "Updates/corrections to the Staff Report"

October 21, 2015 – Staff Report