



HISTORIC REVIEW BOARD

Minutes of November 17, 2015

Members present: Vice Chair Jon McLoughlin, James Manning, Jim Mattis, and Christine Lewis

Members absent: Chair Adam Petersen, Chris Sherland, and Samantha Higbee

Others: Darren Wyss, Associate Planner  
KELP Enterprise, CLG Grant Applicant  
Jonathan Rozes, CLG Grant Applicant  
Phyllis and Rich Clark, CLG Grant Applicant

**BUSINESS MEETING**

**CALL TO ORDER**

Vice Chair McLoughlin called the meeting to order at 7:04 p.m. in the Bolton Room of City Hall, 22500 Salamo Road, West Linn, Oregon.

**APPROVAL OF MINUTES**

The Board approved the minutes for September 15 and October 20. The motions passed 3-0.

**CERTIFIED LOCAL GOVERNMENT REHABILITATION GRANTS**

Vice Chair McLoughlin opened the agenda item and asked the guests to identify which project they had submitted. Mr. Wyss gave a presentation that outlined the amount of grant funds available, the process, eligibility requirements, and the three levels of priority. Mr. Wyss presented the five projects that were submitted for grant funding, including the proposed historic improvements and funding requested. Mr. Wyss recommended funding four of the five projects. Clarifying questions were asked by HRB members.

Vice Chair McLoughlin identified the four projects to be funded, including the address, proposed work, and amount of grant funding.

1674 5<sup>th</sup> Avenue - \$2,236 for restoration of seven double hung windows

1870 6<sup>th</sup> Avenue - \$480 to replace metal front door with wood front door

1724 4<sup>th</sup> Avenue - \$8,534 to remove addition and restore turret

1706 6<sup>th</sup> Avenue - \$750 to replace vinyl window with custom double hung wood/fiberglass window

Mr. Mattis made a motion to approve funding for the four projects. Ms. Lewis seconded the motion. The motion passed 4-0.

### **HISTORIC REVIEW BOARD ANNUAL REPORT TO COUNCIL**

Mr. Wyss presented and the HRB reviewed 2015 goals and accomplishments. No changes were made. Mr. Wyss and the HRB discussed their goals for 2016. The HRB recommended an amendment to one goal and the addition of three others.

### **BUSINESS FROM THE HISTORIC REVIEW BOARD**

There was no business to discuss.


### **REPORT FROM STAFF**

Mr. Wyss discussed the three board members up for reappointment and potential candidates for replacing members.

A new HRB chair will be elected in January.

### **ADJOURNMENT**

There being no other business, Vice Chair McLoughlin adjourned the meeting at 7:48 p.m.

  
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Adam Petersen

4/19/16  
Date