

2023 West Linn Holiday Bazaar

Saturday and Sunday, November 18th-19th, 2023.

9 am - 3 pm (both days)

West Linn Adult Community Center, 1180 Rosemont Rd. West Linn, OR

The Bazaar is open for 2 days and it will be required that your booth be open during the entire show. Please read this form carefully and fill out and return the attached application.

Vendor Information & Conditions

West Linn Parks and Recreation agrees to provide the following:

1. One 6' rectangular table for each purchased space.
2. Electrical hookup is available upon request.

Exhibitor agrees to the following:

1. Items for sale must be original/handcrafted work by the vendor. No commercial or resale items. All work will go through a jury process upon receipt of application. Jury acceptance is based on the quality and uniqueness of one's work. The producers will also factor in competing mediums, and similarity among price points.
2. **Fee: \$85.00 total registration for 1 space, \$170 for double space.** Please send payment with application. Checks can be made payable to City of West Linn. We will contact you after your submission regarding acceptance.
3. Registration deadline is September 30th or until the show is full. Early application is encouraged. Any applications received after the deadline will be held for the waitlist and contacted if we still have available space.
4. Space assignment will be given to you at check-in the morning of the Bazaar. Booth set up may begin after 6:30 am on Saturday November 18th, 2023.
5. Furnish your own (as needed) signs, extension cords, decorations and special booth lighting. No additional tables are allowed to be brought in, however, creative personal displays are encouraged as long as you do not exceed the designated vendor space.
6. Booths cannot be dismantled or closed prior to the hours stated above without prior permission from the Parks and Recreation Staff.

**2023 West Linn Holiday Bazaar
Booth Application**

1. Applicant Name: _____
2. Business Name: _____
3. Address: _____
4. Phone: _____ E- mail: _____
5. Describe handmade product to be sold/displayed: (Please include 2 color photos)

7. Specify your electrical needs here: _____
8. Number of spaces requested _____. (One table provided for each purchased space)
9. Please list your product price range: _____

The undersigned hereby agrees to adhere to all event guidelines including booth requirements, loading/unloading procedures and event timelines as stated above.

Printed Name Applicant	Date
Signature of Applicant	Date

Accepted by West Linn Parks and Recreation _____

Form submission options:

1. Scan and Email application and photos to nbudden@westlinnoregon.gov
2. Mail application and photos to the West Linn Adult Community Center at:
1180 Rosemont Rd. West Linn, OR 97068

If you have any additional questions, contact
The West Linn Adult Community Center at 503-557-4704.