



CITY OF West Linn

Parks & Recreation Advisory Board **February 8, 2024** **Approved**

Members Present: Vicki Handy, Karen Kellogg, Diana Lavery, John Linman, Christopher Owens, Todd Olson

Staff Present: Megan Big John, Tarra Wiencken

Council Liaison: N/A

Guests: N/A

1. a. Opening: Meeting Called to order at 5:32 pm,
ii. Todd made a motion that Vicki and John be Co-Chairs for 2024, all approved, passed.
- b. Approval of Today's Agenda:
 - i. John moved to approve the Agenda with the addition of John Linman to the list of Parks and Recreation Advisory Board Members, Chris seconded, approved.
- c. Approval of Summary Notes:
 - i. Chris moved to approve the Summary Notes, John seconded, approved.
2. Community Comments: None
3. Community Recreation Center:
 - a. Megan has meet with Opsis about a potential design, Ryan with MIG and other consultants to get a schedule together for meetings and open houses.
 - b. Polling could start at the end of February and go through the beginning of March, this would get some idea of what the interests are from the community.
 - c. Megan will send the timeline to the Board.
 - d. PRAB will send Megan feedback and contacts for organizations that should be reached out to.
4. PRAB Planning:
 - a. Vicki went through pg 4 and the Board discussed the Meeting Plan Discussions for each month. The Board approved changes, Vicki will update and remove Cedaroak Boat Ramp from pg. 7 and send out.
 - b. The Board can always request to add items prior to the meetings.
5. Go Bond Projects:
 - a. Megan will bring an update on all projects to the next meeting.
 - b. Working on the Non-Motorized Boat Ramp and getting it to a 30% design.
6. Items of Interest from Board Members:
 - a. Todd asked if there have been any issues with any of the projects recently. Megan said the Non-Motorized Boat Ramp has been a tricky project and explained why.



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7. Events and Recreation Updates:

- a. Tarra reported that Picnic Reservations opened February 1 and rentals are available April 1-September 30. Staff is working on the Field Reservations with the Sports Associations.
- b. Events coming up are the Mardi Gras Dance, Sweetheart Dance, Lucky The Leprachaun, and staff is working on summer programming and special events.

8. Department and Project Update:

- a. Catwalk at the Willamette River is being accessed.
- b. Willamette Trail is on hold at the moment.
- c. Historic City Hall is being worked on.
- d. Field Improvements at Hammerle Park.
- e. White Oak Savanna site is being talked about.
- f. Picnic Tables and bike racks are going to be installed at Mary S. Young Park.
- g. Seasonal staff hiring for the Summer and onboarding.
- h. The West Linn Lions Club is donating funds for park projects.

9. Items of Interest and Feedback from City Council:

- a. None

10. Meeting Summary and Closure: Vicki will send an update and send out the final Advisory Board Plan, Megan will send timeline related to the Recreation Center, feedback about bike rack locations at Mary S. Young Park, Megan will connect with staff relating to Sustainability, Brainstorm about Bee City USA/Tree City USA potential projects and/or partnerships.

11. Next meeting: March 14, 5:30pm

Meeting adjourned at 6:50pm