

WEST LINN MEETING NOTICE

Parks & Recreation Advisory Board

Thursday, July 14, 2022

5:30 pm City Hall, Bolton Room and WebEx (Virtual)

West Linn Parks and Recreation Advisory Board Meeting Pre-Meeting Assignment

- Prior to July meeting visit Mary S Young Off Leash Dog area.
- Try to see Hazelia Park due to its close proximity to West Linn.
<https://www.ci.oswego.or.us/parksrec/hazelia-dog-park>

	Item	Facilitator	Estimated Time
1.	Opening <ul style="list-style-type: none"> • Call to Order • Approval of Today's Agenda • Approval of Summary Notes 	Chair Vicki Handy	5 minutes
2.	Community Comments	Staff and Chair	5 /person
3.	Communications	Chair	5 minutes
4.	Oppenlander Update and Discussion (if needed)	Board	5 minutes
5.	Park Resources for Dogs <ul style="list-style-type: none"> • Relevant State and Local Laws • Observations regarding existing options • Feedback from residents 	Chair	20 minutes
6.	Recreation & Adult Community Center Update	Tarra Wiencken	20 minutes
7.	Department and Project Update	Ken Warner	10 minutes
8.	Items of Interest and Feedback from City Council	Jules Walters	10 minutes
9.	Meeting Summary and Council Communications	Chair	5 minutes
10.	Preparation for next meetings: <ul style="list-style-type: none"> • August 11 – No meeting or Social gathering at park 	Chair	5 minutes
11.	Meeting Closure	Chair	≈ 7:30

- Relevant State and Local Laws for Dogs in Parks:

- “You must carry a leash for each dog in your care, and keep pets leashed on the way to and from off-leash areas. At unfenced off-leash areas, boundary maps are posted. Familiarize yourself with the boundaries, and play with pets within the designated area only.” – State of Oregon
- “West Linn’s leash laws require all dogs to be leashed except for on the owner’s property or at the city’s two designated off-leash areas: the Mary S. Young dog park and a portion of the beach at Mary S. Young.” West Linn Tidings April 2020.
- Oregon State Parks: [OR State Park Law for Dogs](https://stateparks.oregon.gov/index.cfm?do=v.page&id=79) - <https://stateparks.oregon.gov/index.cfm?do=v.page&id=79>

West Linn Parks and Recreation Advisory Board Members

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| • Chair: Vicki Handy | • Council Liaison: Jules Walters |
| • Chris Owens, Jane Forbes | • Staff: Ken Warner, |
| • John Linman, Julie Holson | kwarnar@westlinnoregon.gov |
| • Patty Allen, Todd Olson | • Staff: Tarra Wiencken |

West Linn Parks and Recreation Advisory Board Meeting Notes

This Community Advisory Group meeting will be conducted in a hybrid format with some Councilors, staff, presenters, and members of the public attending remotely via Webex and others attending in person. The public can watch this meeting online via YouTube: https://youtu.be/vlr_87xdfM0

Submit written comments by email to twiencken@westlinnoregon.gov or to the staff liaison. All comments must be received before noon on the meeting day to be forwarded to the Board.

To speak during the meeting, please complete the form located at:

<https://westlinnoregon.gov/citycouncil/meetingrequest-speak-signup> by 4:00 pm the day of the meeting to be input into our system. Instructions on how to access the virtual meeting will then be provided to you by email prior to the meeting. If you miss the deadline and would like to speak at the meeting, please fill out the form and staff will send you a link as time allows.

If you require special assistance under the Americans with Disabilities Act, please call City Hall two business days before the meeting date, 503-657-0331.

West Linn Parks and Recreation Advisory Board Meeting Protocol

PRAB protocol standards will be printed on each agenda.

1. PRAB Chair will enforce Protocol and Ground rules for all PRAB members, community and staff with support of all PRAB members.
2. Community Comments:
 - a. Open each meeting with community comments. Total time allowed for this item to 10 minutes.
 - b. Maximum of 5 minutes per person at the beginning of the meeting.
 - c. PRAB members hold their questions to follow the 5-minute comments. PRAB should limit the question-and-answer section to no more than 3 minutes.
 - d. We should have no public comments during the agenda items unless invited by Chair.
 - e. A member of the PRAB will be responsible for the timekeeper role using a timer.
3. Use and enforce PRAB Administration Ground rules (list created and approved 2012).
 - a. Demonstrate collaborative teamwork

- b. Promote innovative thinking and problem solving
- c. Always sustain an environment and behaviors that are respectful of each other and all citizens and staff
- d. Model listening to all stakeholders
- e. Distribute minutes