

WEST LINN MEETING NOTICE

Parks & Recreation Advisory Board

Thursday, July 9 2020
7:00 pm - WebEx*

Staff Liaison: Ken Warner, kwerner@westlinnoregon.gov

1. Call to Order & Introductions
2. Approval of Today's Agenda (Action Item 5 min.)
3. Approval of Summary Notes (Action Item 5 min.)
4. Community Comments (10 min.)
5. Items of Interest from the Board (Discussion Item 10 min.)
6. Review Advisory Board Meeting Protocol (Action Item 10 min.)
7. Park Rules (Discussion and/or Action item 15 min.)
8. West Linn Pickleball Support (Discussion 10 min.)
9. Parks Project Updates (Discussion Item 5 min.)
10. Community Comment Wrap-up (Discussion Item 10 min.)
11. August Meeting Date Re-schedule (Action Item 5 min.)

Meeting Notes:

**COVID-19 Update: Due to state restrictions on public gatherings, City Hall is temporarily closed to the public until further notice. The Advisory Board meeting will be conducted virtually via WebEx. The public can watch the meeting online via <https://westlinnoregon.gov/meetings> or on Cable Channel 30.*

Submit written comments by email to kwerner@westlinnoregon.gov, or to the staff liaison. Written comments can also be submitted by clicking on the eComment link on the meeting page: <https://westlinnoregon.gov/meetings>. All comments must be received before noon on the meeting day.

To speak during the meeting, complete the form located at <https://westlinnoregon.gov/citycouncil/meeting-request-speak-signup> (the form only needs to be completed once). After completing the form, register to speak at the meeting by clicking on the eComment link on the meeting page <https://westlinnoregon.gov/meetings>. After clicking on the eComment link, click on the Register to Speak link. A WebEx invitation will be sent to you before the meeting. You can join the meeting from the WebEx meeting invitation. All requests to speak must be received before noon on the meeting day.

If you require special assistance under the Americans with Disabilities Act, please call City Hall 48 hours before the meeting date, 503-657-0331.

West Linn Parks and Recreation Advisory Board Meeting Protocol

1. PRAB protocol standards will be printed on each agenda.
2. PRAB Chair will enforce Protocol and Ground rules for all PRAB members, community and staff with support of all PRAB members.
3. Community Comments:
 - a. Open each meeting with community comments. Total time allowed for this item to 10 minutes.
 - b. Maximum of 3 minutes per person at the beginning of the meeting.
 - c. PRAB members hold their questions to follow the 3 minute comments. PRAB should limit the question and answer section to no more than 3 minutes.
 - d. We should have no public comments during the agenda items unless invited by Chair.
 - e. Last 10 minutes reserved for community member feedback on agenda items discussed on the PRAB agenda with a maximum of 3 minutes per person.
 - f. A member of the PRAB will be responsible for the time keeper role using a timer.
4. Use and enforce PRAB Administration Ground rules (list created and approved 2012).
 - a. Demonstrate collaborative teamwork
 - b. Promote innovative thinking and problem solving
 - c. Always sustain an environment and behaviors that are respectful of each other and all citizens and staff
 - d. Model listening to all stakeholders
 - e. Distribute minutes