



CITY OF West Linn

Parks & Recreation Advisory Board

Meeting May 9, 2019

Members Present: Stacy Epstein, Scott Etheredge, Steve Gulgren, John Linman and Steve Miesen

Staff Present: Ken Worcester & Ken Warner

Council Liaison: Councilor Sakelik

Guests: N/A

Meeting called to order at 7:02pm

1. Introductions:
2. Approval of Tonight's Agenda: Ken Worcester added #1 & #3 prior to meeting on requests.
Steve M. made a motion that was 2nd by Scott to approve agenda. Motion passed.
3. Approval of Summary Notes
 - a. Since item added late to agenda all to be approved will be sent out prior to June meeting.
4. Community Comments: N/A
5. Items of Interest from the Board
 - a. Steve Gulgren – met with 'Kids around the world' through his work. 2 functions
 - i. Food sent around the world
 - ii. Remove & ship old play structures around the world.
6. 2019 Goals & Action Plan

Board reviewed Goals set in the year end report in December 2018.

 - a. Complete the Parks and Rec Master Plan – June 3 & 24 with City Council
 - i. Ensure the Parks and Rec Master Plan is understood and supported by staff and City leaders.
 - ii. Ensure the Master Plan is readily available and understandable for citizens.
 - b. Develop the Willamette Park waterfront project with Willamette River Trail.
 - i. Provide a highly transparent plan and process.
 - ii. Involve future users of the waterfront in the planning.
 - iii. Advisory Board engagement in outreach.
 - c. Support Parks and Rec Staff in the implementation of Bond Projects
 - d. Increase community enagement in the outdoors.
 - i. Attain the designation of "Bee City."
 1. June Pollinator month & June 17th Polinator Week
 - ii. Continue development of interactive outdoor activities.
 - iii. Complete Urban Beaver Management Plan.



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- e. Celebrate and communicate successes.
 - i.
 - ii. Conduct a Grand Opening Event for project completions.
 - iii. Collaborate with Community Engagement Coordinator to improve communications as projects are completed
 - f. Coordinate and collaborate with other advisory boards.
 - i. Coordinate work with Public Safety Advisory Board on common issues.
 - ii. Coordinate work with Sustainability Advisory Board on common issues.
 - g. Improve waterfront from Abernathy Bridge to the falls.
 - h. Coordinate with ODOT for the West Bridge Park Master Plan. – not finalized until bridge funding occurs and currently working with ODOT
7. Park Spotlight
- a. Stacy explained that once a month have a Park spotlighted in the West Linn Tidings
 - b. Department will look to continue along with regular writings in the Neighbors section
8. Biennial Budget Update
- a. Citizens Advisory Committee approved status quo budget for Parks & Rec
 - b. Able to replace some equipment, vehicle lease program is new to stabilize capital purchases
9. Parks Master Plan Next Steps
- a. Covered previously: to City Council June 3 & 24
10. Bond & Other Parks Projects
- a. Ken Worcester handed out bond project overview & processes. The size of the project is not based on dollar value but what is being done versus city codes/requirements. Projects are spread out throughout the community
 - b. Sunset Park – Bids received – Contract Award at City Council Monday
 - c. Sahallie Illahee Park play structure replacement – started building offsite
 - d. The White Savanna – Redesign of playground – SDC fund status low
 - e. Maddax Woods – Viewing platform bank is sliding into river
 - f. Mary S Young – Restroom repair should be done early June
 - g. Fields Bridge – Shelters and pathways – SDC Project
 - h. Originally projected 1.3 million shortfall for City
 - i. Gap appears to be getting closed without staff reductions
11. Community Comments Wrap Up – N/A

Meeting adjourned at 8:25pm