

City of West Linn
Parks and Recreation Advisory Board Summary Notes
April 13, 2017

Members Present: Don Kingsborough, Steve Miesen, Scott Etheridge, Stacy Epsteen, Steve Millage, Sarah Silvernail and Vicki Handy (Arrived 8:15 PM)

Staff Present: Ken Warner & Ken Worcester

Council Liaison: Mayor Russ Axelrod

Guests: None

Meeting called to order by Don at 7:00 pm

- 1. Introductions** - Don K
 - a. New Parks Board member Stacy Epsteen
- 2. Approval of tonight's agenda** with changes:
Motion by Steve Millage and seconded by Stacy to approve agenda. Motion Passed
- 3. Community Comments – None**
- 4. Approval of Summary Notes:**
 - a. Don made motion and Scott seconded to approve the Summary Notes from March 9, 2017 meeting. Motion Passed.
- 5. Park Master Plan Update**
 - a. Survey is out on the street with over 1700 responses to date. Survey will go through April, 30 2017.
 - b. Mapping of all assets is being completed.
 - c. May 25, 2-17 is the scheduled meeting with all Citizen Advisory Boards & Committees.
- 6. Draft Capital Improvements**
 - a. Ken Worcester presented current draft of capital improvements for the upcoming cycle.
 - b. Explained funding –Yes/No and funding mechanisms.
 - c. Concerns with Grant funds going forward in regards to matching dollars required.
 - d. Major funding in some areas needs to be accomplished with Non SDC funds.
- 7. Plan & Schedule two design studios – Sunset Park & Willamette Falls Drive Pocket Park**
 - a. Sunset- To be scheduled after May 3, 2017 appeal periods for Sunset School. Probably mid-May for meetings to start and projected to take 3-4 meetings.
 - b. Willamette Falls Drive Pocket Park – The house has been removed. Probably May for meetings to be scheduled and projected to take 1-2 meetings.
- 8. Other Project and Event Updates –**
 - a. Cedaroak Boat Ramp is open. Grant to be solicited for re-striping of the entire parking lot. Final landscaping and occur in fall.
 - b. Don Kingsborough – Willamette River Trail meeting minutes will be sent when done from this month's meeting. Discussion on the possibility of providing needed camping spots for river travels, many people are using the river.
 - c. Stacy inquired about transient population in Mary S Young Park and around City.

Meeting adjourned 9:15 pm