

Neighborhood Association Grant Policy Certification

Purpose: The purpose of this form is for neighborhood associations to self-certify that they are in compliance with Council Resolution [2019-14, "A Resolution Establishing a Policy and Procedures for Making Neighborhood Association Grants,"](#) prior to receiving grant funding to ensure fiscal responsibility and accountability by neighborhood associations.

Please complete all sections, sign at the bottom and return this form by email to NAm meetings@westlinnoregon.gov. If you have any questions please contact our Community Relations Coordinator.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Our neighborhood association held at least one meeting during the fiscal year that conformed to public meetings law
<input type="checkbox"/>	<input type="checkbox"/>	Agendas and minutes were submitted to the City for all meetings held in accordance with public meetings law
<input type="checkbox"/>	<input type="checkbox"/>	Public meetings were held in compliance with Oregon public meetings law (ORS 192.610 to 192.705 and HB2805)
<input type="checkbox"/>	<input type="checkbox"/>	There was a budget item on the agenda for at least one neighborhood association meeting during the fiscal year
<input type="checkbox"/>	<input type="checkbox"/>	There was an election meeting per the neighborhood association bylaws
<input type="checkbox"/>	<input type="checkbox"/>	The neighborhood association has an acting board of at least three officers
<input type="checkbox"/>	<input type="checkbox"/>	An annual report, with a detailed accounting of grant funding has been submitted to the City
<input type="checkbox"/>	<input type="checkbox"/>	An annual affidavit of spending declaration has been signed and submitted to the City

I, _____ (Name), _____ (Neighborhood Association Officer title) of the _____ Neighborhood Association, hereby certify the above statements as true and request funding for our neighborhood association in accordance with West Linn City Council Resolution 2019-14.

Signature

Date