NAP Meeting May 2012
Date: 5/24/12
Attendees: Beth Kieres, Tracy Gilday, Jef Treece, Troy Bowers, Alex Kachirisky
Guest: Mike Jones

Meeting purpose: planning (April meeting was decision making)
Meeting Agenda:
- Welcome Tracy Gilday, Skyline Ridge President
- Questions we might be able to answer given collective experience
- Review what we have accomplished in recent meetings
- Brainstorm on what we should work on next as NAP group

Questions/discussion about how to get funds for signs for NA

Clarification discussion: NA vs HOA

Review - in recent meetings, we:
- determined that quorum is 4
- minimum requirements for active NA is
    1. an annual budget meeting
    2. an election meeting, per your by-laws
    3. at least two meetings per year
    4. these requirement meetings meet Oregon Public Meeting Law standards
    5. a board of at least three members
- decided how to recommend split of stipend among NAs

Brainstorm session gave us the immediate things we think we should work on. Sub-bullets are brainstorm ideas, not conclusive actions:

Communication – five votes
- This group: standardize NAP emails to all neighborhood associations
- Improve city's neighborhood website (repository)
- Set up web page for us to store our documents
- SNA and other NA westlinn.gov email accounts
- Standardize communication template to our neighborhood, i.e mailchimp
- Joint website – blog? Connecting neighborhoods
- Assign city website to NA Board
Advisory Role – five votes
- Improve planning process/interaction for NA timely input
- Strengthen rapport/working relationship w/ council and staff
- NAP members connect w/ various advisory groups 1-member per
- Street improvement, sidewalk improvement
- Recognition through city as advisory group
- Recognize NAs as grass-roots connection to citizenry
Governance – five votes
- Agree upon common "core" by-laws/functions/purpose
- Decide whether or not to have standard by-laws

Finance – three votes
- For next budget ask for double the amount of stipend
- Do a budget exercise to see if we have enough $$
- Improve NA overall funding

Leadership – two votes
- Determine our own operational procedures
- Training on NA leadership and communication conferences
- Find our next leader
- Support each other at the NA level

Reporting – no votes
- Reduce # of NAs
- Hear more info/reports from each others' NAs
- Present status to CC

Procedures – no votes
- Own copy of City Codes for use for any decision making process

Minutes submitted by Jef Treece