

WEST LINN NEIGHBORHOOD ASSOCIATION PRESIDENTS MEETING- NOTES

THURSDAY, September 19th 2019

7:00 PM – West Linn Adult Community Center

Attendees:

Absent, Barrington Heights, NA	Abby Farber, Rosemont Summit NA
Steve Meisen, Bolton, NA	Ed Schwarz, Savanna Oaks NA
Lauren Beeney, Hidden Springs, NA	Absent, Skyline Ridge, NA
Karie Oakes, Marylhurst, NA	Absent, Sunset NA
Michael Ray, Parker Crest NA	Kathie Halicki, Willamette NA
Dennis Pollmann, Robinwood NA	
John Williams, City of West Linn	Richard Sakelik, City Councilor
Tim Ramis, City of West Linn	

- Call to Order- 7:02 by Chair Ed
 - Also in attendance were Tom Meier (Vice President) and Sue McHugh (Secretary) of Parker Crest NA.
- Approval of Agenda
 - Addition to new business- possibility of updating bylaws of all NAs so quorum requirements are consistent. Added as item “e”
 - Approved unanimously
- Approval of July Minutes
 - Proposed changes: none
 - Approved unanimously
- Community Comments:
 - David Baker made comments regarding the bond & levee from WLWV School District, and also suggested the NAP discuss including term limits in their bylaws.
- Old Business
 - a. John Williams, deputy City Manager, discussed the Community Development Code, Municipal Code, and Comprehensive plan
 - John shared a “building blocks of Oregon Land Use Law” document he created
 - Oregon has a statewide land use program (one of the only ones)
 - Each city, and also counties, need to lay out comprehensive plan, with some specificity that could be implemented with codes and zoning
 - The comprehensive planning process can be difficult to get the citizenry to engage with, but people tend to get involved when permitting and development begins. However, by the time development begins, the code has already been set.

- In theory, there's a 7-year required periodic review of the comprehensive plan. Used to be funded by the state, but the legislature no longer funds it. Became an "unfunded mandate" and now cities are self- policing
- Municipal code- not really land use at all; everything else. Dogs barking, advisory boards, vehicle and traffic law, etc. Charter requirements, but not as rigorous as land use requirements.
- General rule is that storm water, park, etc. plans are considered supporting plans to the comprehensive plan. One difference is transportation, because it does have actual regulation and law behind it. Neighborhood plans are a source for informing regulation (again, supporting plan)
- OR legislature requires that residential (plans) are based on clear and objective criteria. Difficult to always have that translate into code.

b. Discussion of Citizen Vision Goal Documents (John Williams and Tim Ramis)

- Adding a set of goal statements into the comprehensive plan
- Idea was to add a list of things that people thought were important.
- They are things that are mostly discussed elsewhere in comp plan
 - Designed to give those things a little extra focus
 - Not all precisely land use
- Planning commission and council have talked, and there was a request to have community feedback on the goals before a decision was made.
- The comp plan is a vision document, not an implementing document, so these goals won't have an impact on day to day operations. Doesn't directly affect code or zoning map.
- Make sure zoning matches goals. Also make sure vision statements match other statements in the comp plan.
 - How to change zoning: planning & city council have docket of city codes they review every year.
 - Council does goal setting, and often changes to that docket happen during that time, and the planning department review the list as well
 - As capacity allows, the council will decide whether to create a special task force or if it can be done directly by planning department
 - When amend city zone ordinance, notice requirements (to city and state), hearings (by both planning commission and city council) and then adoption through vote on ordinance by council
 - In making legislative decisions, must show how it's connected to the comprehensive plan. However, with individual applications for land use, there's not a review connected to the comp plan. The CDC includes the zoning code.
 - Code- has 1 set of rules for legislation. Another set of rules for how to process individual applications.
 - In Oregon, the supreme court decided there were 2 types of land use- legislative and individual/quasi-judicial decision. Which means there's a whole lot of code for individual applications that look like court procedure.

c. NAP Grant Policy Update

- The City Council has accepted the changes to the policy. Adopted at the first council meeting in August
- Deposits have been made

- New Business
 - a. D&O Insurance
 - The question was raised whether the City can add a D&O policy to its current liability policy to provide protection to NA Board member if a decision is made in the scope and role as board members.
 - The response was that the main challenge is that the cities insurance carrier is not the usual carrier. Cities and counties typically have city & county insurance services (CIS). A partnership with AOC & LOC. Exists to provide coverage to cities and counties. In preliminary conversations, they are not interested in extending that coverage to other non-city entities. One possibility, is that if the city were to delegate a responsibility of the city to an “agent” could get coverage. But that would be a rare situation.
 - Could pursue looking at other options through other providers.
 - b. NA Use of Social Media
 - Question raised as to whether there’s a rule about posting on Facebook, and whether that somehow bypasses public records
 - Savanna Oakes has a Facebook page, as do Hidden Springs and Parker Crest
 - Social media is only as useful as the number of followers or people who look at it. If you’re not active on Facebook, or your residents aren’t active, probably not worth the time.
 - Also, ensure that the administrative person has the technical capability to share rights/access
 - If have any posts related to land use, turn off commenting in order to avoid public records issues
 - The city has a robust social media presence, perhaps they could post about NA meetings on Facebook/twitter? Ed will follow up.
 - Robinwood has their own Gmail with 180 people who get notices and invites
 - Ed sends the NAP emails ccing personal emails. If anyone has a problem or is uncomfortable with that, please let Ed know.
 - c. Update on CCI
 - There was a meeting on Tuesday. No quorum, so no action was taken.
 - d. Other business that may come before the meeting
 - None
 - e. Uniform Quorum requirements
 - There was a suggestion from the City to streamline Bylaws, and perhaps to include a uniform quorum number.
 - Hard to do with such differently sized neighborhoods
 - The NAP is not an advisory board to the NA’s, and quorum requirements should be included, but those should be decided at the NA level
 - Chapter 2 of the municipal code defines who a neighborhood member
 - Kari has offered to do a future presentation on bylaws (in November)
 - Urged to have workable standards, the City is not concerned with consistency, but workability.
 - Discussion about how to change bylaws for an inactive NA

- Neighborhood Updates
 - Hidden Springs
 - No vote on ivy spending last month due to notice requirements
 - Question about who to contact regarding pedestrian flags
 - i. Traffic safety committee- there's a form online/ Jeff Randall
 - ii. Public safety advisory board- Mark Gilbert/ Jules Walters
 - Robinwood
 - Had NA picnic in Sept, about 85-120 people!
 - Had monthly meeting in Sept. Had elections. Dennis voted in for another year. Has a couple other new officers.
 - Working on updating Neighborhood plan
 - Willamette
 - Mayor Axelrod attended last meeting
 - Discussed locks. The clock is stopped, while the state figures out who to assign ownership to
 - Willamette falls drive will be redone from Tualatin River to Hwy 43. Big work!
 - School bond proposing moving Athey creek to across from Fields bridge park. Concerns.
 - Have completed part 1 of establishing budget, will vote on next meeting.
 - Rosemont
 - Fruitful month.
 - Connected with the resident who raised issue about Wilderness Park. On 28th of Sept., doing a clean up on a portion of the park. Nice collaboration. Did another clean up at Sahalie Illahie. Decided they needed a vision for why doing it, David Klienke has been very helpful.
 - Authorized a small amount of money for an interior neighborhood sign to have plantings.
 - Bolton
 - Bought a new mower for maintaining Burnside and the pocket park
 - Approved \$2000 for Maddox woods lighting of the woods
 - Monthly Ivy pulls in Maddox Woods and Burnside park
 - Promoting old fire station as a community center, trying to get \$ for design
 - Ice cream social went well
 - Savanna Oaks
 - Had September meeting, joined by Ellen Sweeney from ODOT talking about 205 widening
 - Sound wall question re: campers behind. Unclear how much notice they get before removing them.
 - Marylhurst
 - Meeting next week. Met last month.
 - RFQ to landscape area around Marylhurst Heights sign

- Allocated funding for socials, and have a person who is dedicated to planning and overseeing them.
- Parker Crest
 - Had a Pickleball event, with great attendance.
 - Revisiting Bylaws
 - Considering how to spend money
 - Hoping to have quarterly meetings
 - Concerned with parks process in Tanner Creek Park
- Next Meeting
 - November 21st at West Linn Adult Community Center
- Adjourned at 9:27pm