

## **Neighborhood Association Presidents Meeting**

**July 31th, 2017**

**7:00pm**

**Minutes**

---

The meeting was called to order at 7:05pm by NAP President Ed Schwarz.

NA Presidents, or their representative, present were:

- Jim O'Toole – Robinwood NA President
- David Baker – Rosemont Summit NA President
- Ed Schwarz – Savanna Oaks NA President
- Tracy Gilday – Skyline Ridge President
- Russ Axelrod – West Linn Mayor
- Bob Martin - West Linn City Councilor
- Gail Holmes – Willamette NA President
- Steve Meisen – Bolton NA President
- A Quorum has been met

**Approval of Meeting Minutes** – The minutes for June 2017 were approved.

5 - approved, 0 - opposed, 1 - Abstention

### **Community Comments**

**Bob Martin** – Committee for Citizen Involvement (CCI) is reviewing language code to make it easier to participate in the record of appeals. There was discussion about what happens during an appeal, when does it become part of the record, and when is it appropriate to use this information during an appeal.

### **Important points:**

- During a Planning Commission Hearing an appeal becomes part of the record of appeals when it is presented during a hearing.
- There is a new application required if an appeal is lost and it goes on the record during the hearing and becomes part of that record for record of appeals. This information can be used if it has already been introduced. If not on the record, then you cannot appeal.
- The Committee for Citizen Involvement (CCI) meets on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month.

**Bob asked for feedback about the appeals process from all the NAP's:**

**David Baker (Rosemont Summit)** – Some members in the community find it confusing to know what information or evidence was approved to be on record and what information or evidence was not approved to be on record. The timing of this was confusing.

**Jim O'Toole (Robinwood)** – Wanted to know when it was ok for new evidence to be allowed into an appeal. It's a never-ending process. Investors can't wait around for studies. If you stay with the process you are golden.

**Steve Meisen (Bolton)** – Agrees with Jim.

**Gail Holmes (Willamette)** – Prefers the de novo where a 120-day clock starts after the application is complete.

**Tracy Gilday (Skyline Ridge)** – Education is the best route to explain the entire process of appeals. It would be nice to get a step-by-step webpage or handout that shows you how to make an appeal. A time line of what needs to happen during the 120 days would be most helpful.

**Ed Schwarz (Savanna Oaks)** – Strongly favors de novo. Citizens don't have much time to review applications where an applicant has a team of people to move ahead in a project. During the last few days before a hearing people don't get their thoughts together to put together something at a hearing. Ed has concerns that developers can easily put together a study which contradicts another study. Ed has never seen a traffic study in favor of an applicant. Ed would like to see two rounds of input: once during the Planning Commission and another when the developer comes back.

**Bob Martin (Councilor)** – Would like to see the appeals process to be positively instructive. Gradually people know they have the right to develop. Best thing is to work with the developer. Positive response makes for good cooperation with the developer.

**Gail Holmes (Willamette)** – Feels like staff is pushing more development then representing the citizens. She brought up her concerns for density and what makes sense.

**More Community Comments:**

**NAP Banner** – Gail talked to Meredith about the style of the banner, and was confused about having multiple banners. Jim wants to rethink the whole thing and explore ideas for all neighborhoods and come up with a good slogan and catchy phrases. The banner is going to be used to replace the idea of having a booth. Gail thinks we need a marketing plan for our neighborhood and holidays. NAPS need to decide if this is for an advertisement and if so then we need a marketing plan. Catchy phrase idea: "Be a voice in our neighborhood." Ed wants to move ahead to create a banner and suggests to reach out to Courtney or Sergeant Mike Francis in West Linn about the banner. Russ recommends coming up with a plan first so then it can be used as guidance before going to Eileen.

**Traffic Safety Committee:**

**How to address traffic safety concerns:**

David is interested in improving the process for citizens to raise traffic safety concerns with the City.

Staff in the Public Works department came up with an idea of a preliminary document saying we need signatures for safety. Ed thinks this process seems unfathomable and asked about how safety issues get prioritized. Another idea was to get the key elements about TSP and a prioritization from a public perspective.

#### **Traffic Concerns on Skye Parkway & Troon:**

Tracy brought up an issue of speeding cars on Skye Parkway & Troon and wanted suggestions in addressing this problem. Jim suggested speed bumps and working with traffic engineers. David said that it would cost \$5,000.00 to install and \$1,000.00 to remove speed bumps. Chair Schwarz suggested to ask a police cruiser to monitor 2 hrs. per week and that we should ask officer Henley. David also said that he was a representative on the West Linn Public Safety Advisory Board and that they might have some good ideas. They meet on the 4<sup>th</sup> Monday at the Police Department at 6pm. Tracy suggested picture radar and some thought that was too extreme. Another idea to use Bump Out, this method narrows the street but slows drivers down. Another idea was to use three-dimensional paint.

#### **NA Speaker List & Member Participation**

Ed started a list with three people that spoke in the last year. If you have any speakers you enjoyed at neighborhood meeting please reply all to Ed's email and list the speakers you recommend.

Dave – How to increase member participation for your neighborhood meetings. Would like to see a marketing plan, a voice conduit, and guest speakers.

Ed – Explained that an NAP is a two-way conduit to your neighborhood, where you can help your neighbors navigate through the city.

Bob – recommends updating your neighborhood plan.

There is a West Linn Community Page on Facebook and this is a rich marketing tool. Every NA has a Facebook Page and can get this from Courtney.

#### **New Business**

Officer Elections in October 2017. Please take some time in August and September of who you would like to chair.

NA Stipends – Gail asked what the NAP's are using the city stipend money for. Ed said every year the City Council has set aside \$10,000.00 for all the NAP's. Each neighborhood gets a set amount per year based on neighborhood population. Gail suggested using money for a neighborhood marking plan and that we need to figure out the city policy on NAP funds.

Youth council: It was suggested to have the youth council help with training seminars on: How to create a Neighborhood Plan, and use Mailchimp. David suggested asking the League of Oregon Cities and said he would check on this.

Next townhall will be September 21<sup>st</sup> at either the Police Station or City Hall at 6 or 7:30pm.

## **NA Reports**

**Skyline Ridge (Tracy Gilday/President)** – 4<sup>th</sup> of July picnic and parade went well this year. Next year we want to extend this out to our neighbors to celebrate with us. Garage sale went well, we had 8 families participating. Speeding on Skye Parkway and Troon have been an issue. Going to check this out with Garret Hoffman and ways we can reduce speeding.

**Rosemont Summit (David Baker)** – Saturday was their neighborhood potluck and it went well. David talked a little about traffic safety and contacting the Traffic Safety Committee regarding sidewalks. Met with Hidden Springs to discuss sidewalk situation on Pimlico and Summit.

**Robinwood (Jim O'Toole)** – Neighbors intent to appeal on 18000 Upper Midhill Drive. Shane Boyle is the tech guy from West Linn and was a great help with Wi-Fi. John Morgan spoke with them about the waterfront project consultant for the economic development community. A week from Tuesday the director of Parks and Rec will be speaking. There is a Robinwood Station Potluck on Sat. Aug. 28<sup>th</sup> 1-4pm.

**Rich Sakelik** – Shane the tech guy is looking for input about the website. Each person is in charge of their department. For ex., the Police are in charge of content in their department and the Library is in charge of their content. Gail said that the city needs new software for their business licenses in West Linn.

**Bolton (Steve Meisen)** – The ice cream social was successful and this event brought in new people. Twenty-eight people attended the NA meeting. A Street parking concerns. Restoration Events continuing: September 9<sup>th</sup>, 2<sup>nd</sup> Saturday at Pocket Park and 3<sup>rd</sup> Saturday at Burnside Park.

**Willamette (Gail Holmes)** – Market Place going great on Wednesdays. Street Dance was a success. West Linn Café moved into the Lavender Blue Location.

Land Use: Roselyn Care Facility remodeled parking lot. ODOT owns this parking lot. South storage broke ground and the boy scouts want to name it after the first boy scout in West Linn. There is a concern with the property line adjustment with the National Historic District. Zone change in pre-ap for mix use R4.5 to turn into two duplexes. Anytime there is a pre-ap for annexation anyone can go to a meeting even it is not in your neighborhood. The developer pays for that meeting. You need to go through training to attend a pre-app meeting. Requests for annexation goes through pre-app.

**Savanna Oaks (Ed Schwarz)** – No meeting this month. There are ongoing projects on Salamo (Bland and Weatherhill) for 50 homes.

Next meeting will be Tuesday, August 29<sup>th</sup> at the Adult Community Center at 7pm.

**Adjourn:** 9:11pm