

May 22, 2018 Marylhurst Neighborhood Association Meeting Minutes

President Oakes called the meeting to order at 7:17 pm, noting no quorum.

The April 24, 2018 meeting minutes were read and tabled to the next meeting for approval.

No Treasury report due to technical difficulties.

President Oakes briefly explained the draft "Policy 93 Neighborhood Association Grants" that sets forth the purpose and procedures for neighborhood associations (NAs) to receive funds appropriated in the budget. The Neighborhood Association Presidents Group (NAP) decided amendments were necessary because funds allotted to the smallest NA, Skyline Ridge, were once insufficient to sustain it and because City staff began interpreting the policy when a draft policy recommended by NAP to City Council in 2012 was not adopted.

Minor changes to the 2012 draft are proposed. The major change is to the metric determining distribution of the grant. The existing metric reserves 10 % of the total grant to NAs in a fund for the purpose of supporting any NA with insufficient funds; and the remainder of the fund is allocated to each NA in a base amount of \$500 and a variable amount proportional to each NA population. At the end of each fiscal year, the remainder of the reserve fund is allocated equally among active NAs as defined in the draft. The City has appropriated a total of \$10K to NAs for at least the last five years.

NAP proposes four tiers classifying NAs as small, medium, large and extra-large, each based on a population range, and each tier with a designated fixed amount to be allocated to each NA after 5% of the total grant is reserved. Allocation of the remainder of the reserve fund would be unchanged. The net effect is that small and some medium NAs will receive modest increases in funds and large and extra-large will receive slightly smaller fund amounts.

Marylhurst Neighborhood Association (MNA) is the second smallest NA in the City with just 3% of the population. MNA stands to gain at least \$93 each fiscal year under the proposal because its allocation, not including its reserve fund allocation, would increase from \$607 to \$700, assuming a total grant of \$10K. The City did not allocate the remainder of the reserve fund for the past five years until this year when the accumulated total was equally divided among NAs and MNA received about a \$140 lump sum allocation.

NAP will propose the draft to CC for approval and asked for input and support of each neighborhood. Members thought the distribution of funds seemed equitable.

Member Sydney Potkowsky reported on the social held May 18 at 6 pm at Marylhurst Heights Park shelter. About 40-50 adults and children attended and sentiment was it was a success. Thirteen various kinds of pizzas were served and nearly all eaten and kids painted their faces with paints. Pizzas were purchased with MNA debit card. Ms. Potkowsky purchased face paints

May 22, 2018 Marylhurst Neighborhood Association Meeting Minutes

personally when the MNA debit card failed, and will submit the receipt to the treasurer for reimbursement. Paper goods were supplied from existing MNA stock. Publicizing with signs throughout the neighborhood and an invitation via MNA list serve was effective. While the cost of extra-large pizzas at \$10 each from Papa John's was economical, it was inconvenient to pick them up in Tualatin. Ms. Potkowsky found pizza costs much higher locally and could not procure a donation or sizable discount. Members offered other possible vendors and after discussion, concluded to estimate higher costs for any future pizza socials. Ms. Potkowski recommended providing juice boxes for kids at future socials.

The upcoming June 8 social at 6:00 pm at Marylhurst Heights Park shelter was discussed. Since a quorum was not present and a vote to allocate funds was not possible, it was decided the funds remaining from the May social could be used. It was planned to provide hot dogs, kielbasas and the fixings; and juice boxes for about 50 people. Ms. Potkowsky will put up signs and purchase supplies; and Mr. Philip Potkowsky will barbeque.

President Oakes reported she did not have time to plan a labyrinth clean up. It will have to be postponed or until someone else volunteers to plan it. Ms. Potkowski mentioned a neighbor was concerned about the bees it attracted. It was noted bees are beneficial pollinators and there is also a pollinator garden at Marylhurst Heights Park.

President Oakes reported no registrations for the Backyard Habitat Program (BHP) and suggested another wave of publicity. She reminded members that MNA will reimburse the \$35 participation fee to Marylhurst neighborhood households that become certified by the end of the year. A program technician will visit a participant's site and help determine ways to improve it through invasive removal, native plantings, pesticide reduction and storm water management. There are three levels of certification offered and the program is designed for participants to achieve them over the years. To participate, email MNA or call President Oakes. The MNA address and her number are on the MNA page of the City website.

Marylhurst Heights Park is registered in the BHP and MNA awaits the report from the technician. Treasurer Cathy Boucher requested of President Oakes the receipt for the \$35 fee paid.

President Oakes reported she was unable to attend a pre-application conference for a 4-lot subdivision at 19310 Suncrest AV on May 17. The applicant proposes an "Expedited Land Decision" that shortens the usual process and restricts opportunity for public testimony. Written testimony is accepted for two weeks and no oral testimony is allowed at the Planning Commission hearing. The City will notify MNA of the dates after an application is filed and complete. Staff summary of the conference is available on the City web site. The applicant has requested a pre-application meeting with Hidden Springs Neighborhood Association (HSNA).

May 22, 2018 Marylhurst Neighborhood Association Meeting Minutes

President Oakes reminded members the property was recently partitioned and MNA had reviewed that application at a previous meeting.

President Oakes made notices from the City mailed to MNA regarding meetings available to members to read and also the letter, copied to MNA, from the consultant for development at 19310 Suncrest AV. to HSNA. Information from Oregon Department of Transportation about I-205 Widening and Seismic Improvements distributed at the NAP meeting was also available.

The meeting was adjourned. Next regular meeting is June 26, 2018.