

LIBRARY BOARD MEETING

June 29, 2011

Present: Janet Dalgaard, Greg DiLoreto, Kathy Graef, Sterling James, Tom Miller, Pam North, Mary Jo Steele

Staff: Diane Satchwell and Joanna Campa

Absent: James Milne (*excused*) Doug Erickson

Library Board Vice Chair Tom Miller called the meeting to order at 5:47pm.

Minutes Approval: Tom Miller moved to approve the May minutes. Mary Jo Steele seconded the motion. The motion passed 6:0.

Agenda Review: Foundation Report was added after the Friends of the Library Report.

Directors Report:

Teen Computers – Library Director Diane Satchwell discussed the new set up in the Teen public computer area. The area has been reconfigured so the computers now face the wall with the screens facing out into the room. She stated that some equipment is still being moved by patrons. The Board discussed the issue. **Greg DiLoreto moved to approve** a sign be put up stating that the equipment cannot be moved unless approved by the Library Director. **Janet Dalgaard seconded** the motion. The motion **passed 6:0**.

Review of Goals – Ms. Satchwell discussed with the Board the idea of sending the City Manager an update on the goals they submitted to City Council at the beginning of the year. The Board discussed this option. **Kathy Graef moved to approve** a letter be sent to Chris Jordan, updating him on the status of the Library Boards goals. **Pam North seconded** the motion. The motion **passed 6:0**. The Board decided that Library Chair, Jim Milne, will send an email, updating the City Manager on the status of their goals.

Summer Reading – So far 1460 kids have signed up for summer reading. The Teen summer reading total so far is 290. The summer reading activities have been well attended. Ms. Satchwell added that the Career series the Friends of the Library funded was a 4 part series with a minimum of 20 people in attendance at each class.

Parking – City Council has signed the request for the Capital Improvement funds from Clackamas County.

Recommendations for prioritizing CIP - Ms. Satchwell discussed with the Board the possible projects the CIP funds from the County could be used for. Parking is of course number one. Ms. Satchwell stated she believes that within 3 months we will have all the pieces in place to move forward with the new parking lot. She then discussed other possible projects. She is interested in redesigning the library to make it work better for patrons. The Board discussed the idea of a space planner to look at the library and give options.

Ms. Satchwell told the Board that the Work Plan is being updated and will be put on the website next month.

Governance at a Glance – Tabled

Friends of the Library Report – Nothing to report

Foundation Report – Library Board liaison to the Foundation, Greg DiLoreto, read a report from the June 7th Foundation meeting. The Foundation has helped the library's Teen program by purchasing gaming equipment. Ms. Satchwell told the Board that the City has decided to continue to match the funds donated to the Foundation next year.

Board Comments – Mr. DiLoreto stated he is disappointed that there are so few new books on the new book shelf. Ms. Satchwell told the Board that the library is looking into different options on getting more new books on our shelves just for West Linn patron's, that can't be put on hold by other libraries.

The July Library Advisory Board meeting has been cancelled. The next meeting will be August 24.th

There being no further business, Library Board Vice Chair Tom Miller adjourned the meeting at 6:54pm.

Respectfully Submitted,

Joanna Campa
Recording Secretary