

# LIBRARY BOARD MEETING

## May 26, 2010

**Present:** Janet Dalgaard, Tina Decker, Greg DiLoreto, Kathy Graef, Sterling James, James Milne, Tom Miller, Pam North, Mary Jo Steele

**Staff:** Diane Satchwell

**Absent:**

**Others Present:** Councilor Jim Mattis

Library Board Chair James Milne called the meeting to order at 5:45pm.

**Minutes Approval:** Sterling James moved to approve the April minutes. Tom Miller seconded the motion. The motion **passed 9:0.**

**Public Comments-** City Councilor Jim Mattis introduced himself to the Library Board.

### **Library Director's Report**

Foundation- The annual Foundation meeting is June 24, 2010. This will be a Wine and Cheese event held in the Fireplace room at the library. Pam Williams will be in attendance. Ms. Satchwell will check with Finance director Richard Seals to see how donation checks should be made out. Mr. Seals has set up line item in the library budget for the Foundation to accept donations, matching funds and money to be given to Foundation once they receive their 501c3. Ms. Satchwell will email the Library Board on details for donations.

Parking- City Council is working on the problem. The City staff is involved. Staff looks at options constantly.

Strategic Plan- may be delayed

Clackatin Update- \$7000 coming to the Library due to basing of Bond.

### **Friends of the Library Report:**

Janet Daalgard, President of the Friends of the library, stated that there was no meeting due to lack of a quorum. Ms. Satchwell will introduce Friends applications as bookmarks to hand out to attract more members. The electric sign is on hold due to the electrician being laid off. Tina Decker is looking for an electrician to install the sign and Ms. Satchwell will talk to Mike Gabriel, city maintenance. Ms. Daalgard still needs a Christmas tree.

## **New Business**

Mr. Milne attended the sustainability meeting. The committee requires activities throughout the various boards to identify ways to be more green. A possible idea is to add a drop off box in the Willamette area. Ms. Satchwell to check with City Manager, Chris Jordan to see if this is okay. If it goes through, it could be advertised at the ACC drop off box as well as info to announce the drop box sent out in water bill mailing. The probability of box in the Willamette area and who picks up box now at ACC- Ms. Satchwell will find out.

## **Board Comments**

Councilor Mattis' ceremony swearing in - Many family attended. He shared a funny story about 7 year old grandson. The grandson asked why he did not hear any swearing at the swearing in ceremony.

The Library Board meeting for June and July will be combined on June 30.

There being no further business, Library Board Chair James Milne adjourned the meeting at 7:15.

Next Library Board Meeting: June 30, 2010 5:45pm