

# LIBRARY BOARD MEETING

## April 28, 2010

**Present:** Greg DiLoreto, Kathy Graef, Sterling James, Tom Miller, and Mary Jo Steele

**Staff:** Diane Satchwell and Joanna Campa

**Absent:** Janet Dalgaard (excused) Tina Decker (excused), James Milne (excused) and Pam North (excused)

Library Board vice Chair Tom Miller called the meeting to order at 5:45pm.

**Minutes Approval:** **Greg DiLoreto moved to approve the March minutes. Kathy Graef seconded the motion. The motion passed 3:2.** Sterling James and MJ Steele abstained as they were not at the March meeting.

**Agenda Review:** Under Directors Report, Update on Strategic planning was added to the agenda.

### **Library Director's Report:**

Foundation- Library Director, Diane Satchwell asked Greg DiLoreto to give an update as he had just attended the Foundation meeting. Mr. DiLoreto was happy to announce there are 2 new members added to the foundation. Today he and Foundation President Sherry Sheng met with former Library Director Pam Williams and she agreed to be an advisor to the Foundation. There is an Annual meeting set up for June 17<sup>th</sup> at 6:15pm. They will be sending out invitations to the event. It will be held in the Library Meeting Room. They have been working on annual giving and levels of giving. \$100, \$250, \$500 and \$1000 were the levels discussed. They are still in line for approval for 501C3 status.

Parking - Ms. Satchwell reported that on Tuesday the kids program had 150 people in attendance. People love our programs, but have a very hard time parking. They are working on various options to resolve the situation.

Volunteer Brunch - Mr. Miller thanked the staff for a wonderful volunteer brunch. Ms. Satchwell stated that there were over 60 volunteers in attendance.

Strategic Plan - Ms. Satchwell has spoken to Steven Ristau and he will be coming to talk to the Library Board in a few months. By September the Library Board should have the questions to go out and ask the community. By January 2011 there should be a 1, 3 and 5 year strategic plan in place. We will also be applying for more Grants with the strategic plan in place.

**Friends of the Library:**

Janet Dalgaard, President of the Friends, was not in attendance for this meeting. Ms. Satchwell did state that there is now a phone down in the Friends Book Cellar. Their direct phone line is 503-742-8601. Mr. DiLoreto suggested putting Friends membership applications in each book checked out to get more members in the Friends. Mr. Miller suggested the idea of having Children's and Teens Friends groups. There was also a suggestion of starting a Friends of Clackamas County group.

There being no further business, Library Board Vice Chair Tom Miller adjourned the meeting at 6:30 pm.

Respectfully Submitted,

Joanna Campa  
Recording Secretary