

LIBRARY BOARD MEETING

March 31, 2010

Present: Janet Dalgaard, Greg DiLoreto, Kathy Graef, James Milne, and Tom Miller

Staff: Diane Satchwell, Joanna Campa and Steve Arndt

Absent: Tina Decker (excused), Sterling James (excused), Pam North (excused), Mary Jo Steele (excused)

Library Board Chair James Milne called the meeting to order at 5:49pm.

Minutes Approval: Tom Miller moved to approve the February minutes. Kathy Graef seconded the motion. The motion passed 4:1. Greg DiLoreto abstained as he was not at the February meeting.

Agenda Review: No changes were made to the agenda.

Library Director's Report:

Parking Update – Library Director Diane Satchwell updated the Board about the parking situation. Ms. Satchwell has an appointment with Gramor, the property management for the Central Village, to talk to them about possibly letting staff park in their lot.

Strategic Plan – Ms. Satchwell introduced Steve Arnt, IS director for the City. He will be instrumental in instituting the strategic plan. She passed out to the Board, the 8 Spokes of Strategic Planning. She has 8 large pieces of paper on the walls of her office, named after each spoke. She has made available multi-colored markers and staff is encouraged to write suggestions/ideas on these sheets that correspond with the spokes. The strategic plan will turn into a work plan for staff. This will help staff's ability to connect and stay focused. One of the comments was updating the wifi in the library. Mr. Arnt stated that IS is looking into getting industrial grade wifi for the library so people throughout the library would not have problems connecting to the internet. They have also been talking with the teen advisory board, about the needs Teen's have in the library. The Teen's have been looking into using the meeting room for gaming, and movie night and the wifi upgrade would improve the connectivity in that room as well as other outer parts of the library. Ms. Satchwell stated that Steven Ristau will be coming to talk to the Board in a few months about strategic planning and taking it to the next step, community outreach. Ms. Satchwell would like the plan to include a one year, three year, and five year plan. She's hoping to have the questions ready by September and a finished product by the first quarter of 2011.

Friends of the Library:

Janet Dalgaard, President of the Friends of the Library, stated that there will not be a book sale this Spring, but there will be one in Fall.

Old Business:

Foundation – Mr. DiLoreto stated that the Foundation Board met last month. They are still waiting for 501C3 acceptance by the IRS. They are in need of more members.

New Business:

Ms. Satchwell stated that she is a mentor for a woman who is in need of writing projects to help her graduate. She is available to write for the Friends, Foundation, or Library Board. Ms. Satchwell will contact Sherry Sheng, president of the Foundation, to see if she is in need of anything to be written for the Foundation.

Board Comments:

Mr. Milne asked Board members to please attend the Volunteer Brunch on April 24th.

There being no further business, Library Board Chair James Milne adjourned the meeting at 6:40pm.

Respectfully Submitted,

Joanna Campa
Recording Secretary