

LIBRARY BOARD MEETING

January 27, 2010

Present: Janet Dalgaard, Greg DiLoreto, Kathy Graef, Sterling James, James Milne, Tom Miller, Pam North, Mary Jo Steele

Staff: Diane Satchwell and Joanna Campa

Absent: Tina Decker

Others Present:

Library Board Chair Sterling James called the meeting to order at 5:50pm.

Minutes Approval: **Kathy Graef moved to approve** the December minutes. **Tom Miller seconded** the motion. The motion **passed 7:1**. **Greg DiLoreto abstained** as he was not at the December meeting.

Agenda Review: No changes were made to the agenda.

Elect new Executive Board

Mr. James called for nominations for Library Board Chair. **Mr. James moved to nominate** James Milne for Library Chair. **Ms. Graef seconded** the motion. The motion **passed 8:0**. **Mr. DiLoreto moved to nominate** Tom Miller for Vice Chair. **Pam North seconded** the motion. The motion **passed 8:0**.

Library Directors Report

Foundation – The Library Foundation Board has a meeting tomorrow at which time they will be going over the marketing report.

Parking Update – Library Director Diane Satchwell stated she is aware of the parking problem at the library. She has been looking into ways to alleviate the problem. She has spoken to City Manager, Chris Jordan, and they have agreed that she will talk to the neighboring businesses about parking possibilities. The focus is to provide parking for library customers. Mr. DiLoreto asked about the capital money and if it is still being looked at to use for parking. Ms. Satchwell stated that parking is the priority for the capital money and she is working on it with Kirsten Wyatt from City Hall.

Strategic Planning – Ms. Satchwell passed out to the Board a paper she wrote on why strategic planning is important. She is looking forward to implementing a strategic plan for the West Linn Library.

Friends of the Library Report

Friends of the Library President Janet Dalgaard stated that there is a Friends Board meeting on Saturday, January 30. Ms. Dalgaard stated that the Friends are in need of a new Christmas tree for the Library. She stated they need a new 12 ft lit Christmas tree. She asked the Board to keep an eye out for trees of this type and let her know if they come across one.

New Business

Mr. James passed out to the Board the information regarding the Annual Report needing to be presented to City Council by all Citizen Advisory Groups & Neighborhood Associations. The Board discussed what they felt needed to be put in the report. The Board discussed the challenges they've had finding a Director and how things had to be put on hold until one was hired. Also a priority would be developing a strategic plan and needing community involvement. The parking issue also needs to be a top priority for the City. Mr. Milne will be putting the report together.

Board Comments

Tom Miller asked if at the upcoming PLA conference, they would have any information for Library Advisory Board members. Ms. North and Ms. Satchwell stated that they might have something for Board members, and Ms. Satchwell will email the members a link to the site that discusses the conference in more detail.

There being no further business, Library Board Chair James Milne adjourned the meeting at 6:38pm.

Respectfully submitted,

Joanna Campa
Recording Secretary

Next Board Meeting: February 24, 2010 5:45pm