

LIBRARY BOARD MEETING  
September 24, 2008

**Present:** Janet Dalgaard, Tina Decker, Greg DiLoreto, Kathy Graef, Sterling James, James Milne, Tom Miller

**Staff:** Christine Siegel and Joanna Campa

**Absent:** Mary Jo Steele, (*excused*)

**Others Present:** Elaine Spence and Rebecca Mayer

Chair Tina Decker called the meeting to order at 5:50pm

**Minutes Approval:** **Greg DiLoreto moved to approve** the August minutes. **Tom Miller seconded** the motion. The motion **passed 6:1**. Sterling James abstained as he was absent from the August meeting.

**Public Comments** – Library Director Christine Siegel introduced Elaine Spence, teen librarian, and Rebecca Mayer, a library school student who is doing her practicum at the West Linn library. As part of her practicum, she is attending the advisory board meeting.

**Old Business**

Parking Update – Mr. DiLoreto received a response from the letter he wrote on behalf of the board requesting the City to consider limited parking on Burns Street in front of the library. Public Works Director Gene Green informed him the City will be establishing 90 minute parking in the area requested. Ms. Siegel stated that she had spoken with Mr. Green regarding Ms. Decker's request to paint a median stripe in the parking lot entrance to prevent patrons from stopping in the middle of the road, limiting exit and entrance to the lot. Ms. Siegel will be working with Public Works to remove the damaged parking lot book drop and creating a loading spot where the current book drop and island are located. At this time, Public Works will determine if painting a median stripe is feasible.

Review/Revise/Approve proposed Board Rules and Procedures – Chair Decker handed out a copy of the Board Policies and Procedures that Mike Jones had submitted while he was serving on the advisory board. The Board reviewed the draft. It was decided that the agenda section should be modified to read changes to the agenda require a majority, rather than unanimous vote. **Tom Miller moved** to approve as amended. **Jim Milne seconded** the motion. The motion **passed 7:0**. Mr. James will update the document with changes and corrections.

Friends of the Library Report – The book sale went very well making close to \$1,700 dollars. Janet Dalgaard stated that Market of Choice came through and donated bags when they ran out on Sunday. Overstock books that did not sell were given to Good Will. Overstocked items were also donated to prisons in the area. On behalf of the library, Ms. Siegel thanked the Friends for

all the time and effort put into the sale as well as everything else they do for the library. Ms. Spence added that she regularly acknowledges the Friends for their generous support of library at her teen events.

**Library Director Report -**

Library card campaign – The September library card campaign is going well with 320 new cards issued to date. On display in the Youth Services area is a dragon with different color scales representing each school’s participation. Over 60 percent of West Linn residents already have library cards. The library is pleased to have issued so many new cards as it really shows the success of the campaign and of our outreach efforts.

Library Cultural Month - October is library cultural month at the West Linn Library. Please consult the library webpage for the full calendar of events. Of particular note is the Community Forum on the Library District at 5:30 P.M. on October 8<sup>th</sup>. Councilor Jones will be moderating a Q&A for citizens on the upcoming library ballot measure. Immediately following the forum, the public is invited to the “Music in the Stacks” concert. On October 18, the library will be hosting Library Appreciation Day. Ms. Siegel invited the board to attend both events and wear library advisory board name tags, so they can be visible to the community. Juggler Rhys Thomas will be performing that day, as well as the West Linn Community Chorus. The Lions will be selling lion burgers from 12-2, and the Riverview Lions will be selling dessert in the afternoon. Ms. Siegel encouraged board members to attend.

Candidate Briefing – City department heads will be briefing political candidates on their departments on Monday, September 29. Ms. Siegel will be presenting information about the library. Ms. Siegel discussed policies regarding political practices in the workplace and reminded board members that while serving in official library board capacity members are subject to the same political activity rules as City staff. Specifically, while acting in official capacity board members and city employees cannot advocate for any political measure or candidate.

There being no further business, Chair Decker adjourned the Library Board meeting at 6:45 pm.

Respectfully submitted,

Joanna Campa  
Recording Secretary