

Library Advisory Board Minutes

August 26, 2015

Present Board Members-Sterling James, Rebecca Cassidy, Lisa Dunne,
Mary Jo Steele, Board President, Tom Miller, Board Vice Chair

Bonnie Faddis- Friends of the Library

Absent: Janet Delgaard (*excused*), Kathy Graef (*excused*), Pam North (*excused*)
Melinda Robinson, President of the West Linn Library Foundation (*excused*)

Staff: Doug Erickson, Library Director, Melanie Nelson, Assistant to the Director, Rebecca Mayer,
Youth Services Librarian

Call to Order, MJ called to order at 5:47pm. Minutes Review (7-15-15) Motion to accept minutes by
Sterling James, seconded by Tom Miller.

Agenda Review-

Public Comments- none-

Library Director's Comments & Report-

- Rebecca Mayer to meet Advisory Board members tonight August 26. Mary Joe Steele has requested to meet different staff members at Library Advisory Board meetings to get to know the staff.
- Doug made the announcement of two permanent positions- Joanna Campa to Circulation Manager and Rick Peterson to Library Manager. Joanna will be responsible for the management of staff at the Circulation/Sort desks and the pages. Rick will manage the Librarians and staff that will be working on Adult collections and Reference desks. Rick will also be in charge of the Library in Doug's absence. Doug will continue to manage the staff downstairs in Youth Services. Doug feels this type of team management is well suited in the library and therefore everyone not directly reporting to Doug. Doug also discussed and explained the new on call library assistants to help fill in. With past management, the on-call Library Assistants were being scheduled to work a regular schedule which depleted the on-call pool.
- The Farmer's Market was cancelled. The library was spending a lot of resources and not gaining a lot of resources. Rebecca Cassidy commented that on her visit to the Farmers Market she noticed attendance was low. We learned from this experience and will evaluate our participation next year. Doug announced that next year we will be connecting with Parks & Rec and participating in Music in the Parks. This is a way to engage and remind the

community that the library is a place to congregate. The Library Foundation/Library will be doing late night at the library on Wed. 9-9-15 from 5-9pm. Doug wants to work with the back to school at the High School. We will have food booths, story time, a jazz band and raffle for various gifts donated by local businesses. Parking will be available with volunteers as well as a golf cart. Polar Technology next door has also offered their lot for parking. Burns Street will be blocked off so there will be plenty of room.

- Trivia Night- Our last event of Trivia Night at Linn City Pub was so successful, we will be having another Trivia event at Library mid-September. The Library be serving wine & beer. This is an Adult program we are very excited about.
- There was also a discussion of possibly having a standup comic night as an Adult event at the Library.
- Rebecca Mayer, Youth Services Librarian introduced herself and explained some of the programs coming up- Lego Club, Science Experiments, Story Time and OBOB. Rebecca also covered completion data for the Summer Reading Program great at 44% finishing. Depending on age group. The Summer Reading Program keeps kids with the skills that they need for the following school year. The Staff was comfortable with software, improved age of volunteers and having a paper log vs. on-line were all contributing factors to the success of the program. Tom question about how do we tract hours? MJ- largest group? The hours of the Volunteers is tracked using a software system called Volgistics where volunteers log in and out to track their hours. Rebecca said the largest group was the Tweens. She also discussed OBOB (Oregon Battle of the Books) and the 3rd thru 5th grade division study group this year. The theme with a focus on game show interacting with Rebecca rather than her “teaching” the study group to keep the kids engaged.

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Friends Update – Bonnie Faddis- for Janet Dalgaard.

- The last 2-3 years sales up in the Book Cellar. Bonnie discussed the two book cases in the main lobby (which books and how they are sold). Bonnie wanted to mention that Linda Rauch is attributed to the Cellar’s success. There will be several more over stock/ used book sales coming up before the end of the year. These sales help to bring people in to the library as well as for the sale but also into the book store. The month of September the genre or theme will be Art books on sale.

Foundation Update – President, Melinda Robinson (absent)

- Doug touch base on late night at the library and the events that will be held. The Library Foundation is the sponsor for this library event and very excited to be participating. This is an excellent way for the Library Foundation to connect and engage with the community and patrons.

Board Comments- none

Adjournment: Mary Jo Steele moved to adjourn and Tom Miller seconded. Meeting adjourned at 6:22p.m.

Respectfully submitted,
Melanie Nelson
Administrative Assistant
Assistant to the Director

