

LIBRARY BOARD MEETING

February 25, 2015

Present: Lisa Dunne, Tom Miller, Mary Jo Steele, Kathy Graef, Rebecca Cassidy

Staff: Doug Erickson, Library Director, Stephanie Hope-Cochran, Assistant Library Director, Melanie Nelson, Library Assistant III

Absent: Janet Dalgaard (excused) Pam North (excused) Sterling James (excused)

Others Present: Melinda Robinson, Library Foundation Chair, Councilor Brenda Perry
Special Guests: Rebecca's two daughters, one which said, "Their favorite thing about the library is getting books!"

Library Director, Doug Erickson called the meeting to order at 6:03 pm.

Minutes Approval: Mary Jo Steele moved to approve the January 21, 2015 minutes. Kathy Graef seconded the motion. The motion passed 5:0.

Agenda Review: No changes were made to the agenda.

Public Comments: None

Director's Report: Doug Erickson gave his report.

Staff:

- Staff - The library will be opening new positions to include:
 - Children's Librarian- Sarah Hinkle has accepted a tentative offer. Doug is hoping she will be able to start by the end of March 2015. Sarah's strength is with early children's literacy as well as story time that will engage all children, parents and caregivers. Sarah and her partner will be relocating from Queens, New York.
 - Tech Services Librarian- The last Librarian to hold this position was Greg Williams whom is now the Network Manager/Director with Clackamas County Library Network. Doug is looking for a Librarian with the ability to assist with E. Books, Zinio, and Apps Etc. It is important to Doug to have a hands on approach to continue to connect with patrons and improving the library's tech services.
- Library Reporting Structure -
 - Library Pages, Library Aides and Library Assistants will report directly to Stephanie.
 - Librarians, Melanie Nelson-Library Assistant III and Sandi Box- Library Assistant I will report directly to Doug.
- Long Term Goals and Planning-
 - The West Linn Public Library was voted the best service the city has to offer.
 - We want all patrons to feel welcome whether they are a West Linn resident or not.
 - Ways to engage the community:
 - Get connected at the Adult Community Center

- Getting adults to realize the amount of resources that are available at the library
- Reach out and engage the neighborhoods of West Linn; Bolton, Willamette and Robinwood etc.
- Connect with the Parks and Recreation department for events like Music in the Parks, Old Time Fair and Farmers Markets.
- Create additional services to engage patrons that may not use library Monday-Friday. Story Time weekends etc.

Comments:

- Councilor Brenda Perry suggested the Farmer’s Market on Sunday’s for a story time venue.
- Mary Jo Steele mentioned a campaign to advertise availability of meeting spaces that are available. Campaign similar to “Come Meet at the Library” for a variety of organizations PTA, Book Clubs, Mom’s Clubs, students, knitting/crocheting groups etc.
- Tom Miller asked if there is a way to have a remote at a separate location to reach out to patrons other than at the library. The possibility of a monthly remote at the ACC would also raise the visibility of the library to citizens that may not visit the library.

Friends of the Library Report: In Janet Dalgaard absence, Kathy Graef reported that all is good with the Friends. There is a book sale for weekend of March 20th.

Foundation Update: Foundation President Melinda Robinson expressed that she and Doug have been and will continue to work on ideas for engaging the patrons. They discussed the possibility of Arts & Lecture series, working with the Historical Society of our community. The foundation is excited about getting connected with the community thru a variety of avenues such as speakers, musicians, authors and artists.

- Melinda also gave some logistical information regarding the Foundation: New Treasurer Mike Jones
- The Foundation would also like to see a visible plaque to recognize Foundation donations.

Board Election of Chair – With Doug Erickson, Chairman of the Library Advisory Board accepting the position of Library Director, Doug stated that he and Stephanie would leave the room so the board my elect a new chair. Kathy Graef nominated Mary Jo Steele as Chair of Library Advisory Board effective immediately. Lisa Dunne seconded the nomination. The motion and passed 5:0. Tom Miller to remain as Vice Chair voted on and passed 5:0.

Board Comments: Congratulations to Mary Jo Steele as Chair and Tom Miller as Vice Chair

There being no further business, Mary Jo Steele adjourned the meeting at 6:50pm

Respectfully Submitted,

Melanie Nelson
Recording Secretary