

Library Advisory Board Minutes March 21, 2018

Present Library Advisory Board Members: Tom Miller, Pam North, Library Advisory Board Chair, Janet Dalgaard, Library Advisory Board Vice Chair, Aeric Estep, Melinda Robinson, Martha Swanson, Library Foundation Board Chair
Teri Cummings, City Councilor and Liaison to the Library

Absent: Mary Jo Steele and Rebecca Cassidy, Library Board Members (*excused*)

West Linn Staff: Doug Erickson, Library Director, Melanie Nelson, Assistant to the Director
Sarah Flathman, Library Manager Youth Services, Joanna Campa, Circulation Supervisor

Call to Order: Pam North called meeting to order at 5:45p.m.

Agenda Review: Agenda approved 5:0.

Public Comments: None

Minutes Review: (01.17.18) Motion to accept minutes with no edits or additions by Aeric Estep, seconded by Janet Dalgaard. Minutes approved 5:0.

Director's Report: Doug Erickson, Library Director

- **American Library Association (ALA) Mid-Winter Convention-**
 - ALA was held in Denver this year. Doug, Sarah and Joanna all attended. Amazing to participate with the Caldecott awards this past year with Sarah reading over 800 books with other Caldecott Judges narrowed it down to several great winners. Doug, Sarah and Joanna had a great time working to collaborate with colleagues on various library topics from race, identity issues, integration, outreach and community. Doug and the supervisors are currently reading, *Courageous Conversations* by Glenn Singleton. They meet monthly to discuss and review the book together.
- **Update on Book Nook- Helen Juarez, Kirsten Wyatt and Allison Reid-** Doug is pleased to report the Book Nook continues to do great. Helen Juarez (Foundation Member & WLPL staff) has been creating brief Book Reviews to highlight several books. The books with reviews attached have been selling quickly. Kirsten Wyatt (Foundation) and Allison Reid (Foundation) have been working on marketing for the Book Nook. Several ideas are focused around themes and spot lights- Summer Reading, Poetry Month and BOGO sales just to name a few. Sales in the Book Nook so far have exceeded sales each month compared to last year monthly sales. Doug feels the increase of sales is partly due to the extended hours of the Book Nook as well as how well the Foundation Members have organized the store.
- **Grand Opening of The Hollow- Youth Services Programing Area-** We had about 70 visitors for the Grand Opening of the Hollow today. We held a raffle for gift certificates for the Book Nook and 3D printer objects. Otto, the Library Dog was there to greet all the visitors, passed out Library Bookmarks and promoted the Tales to Tails program. The Hollow opening was hosted at the same time as our school early release program "Paper Engineering" with approximately 70 kids at each

program. We have posted the capacity sign in the Hollow. Maximum capacity is 126, but for safety the sign reads 94. Doug is grateful for his staff for all their hard work from cleaning, painting and organizing and happy to report the Hollow came in under budget.

- **Parking Stats/Car Counter-** Over the last few months a new therapy business has joined the Graymor complex next door. This has taken up more spaces in the Graymor lot. Graymor management contacted Doug to remind the library that there is to be no library parking in their lot. Doug spoke to management and explained the on-going parking situation here in the Bolton neighborhood. Doug also assured Graymor that library staff is not parking in the lot. Doug also explained that the library is a good neighbor and our staff does visit and supports the small businesses in the complex. Doug decided to track coming and goings of traffic at the library. We installed a car counter at the main lot for a 3 week (well with weather in February 2 week) period. Melanie just downloaded the data from the recording. Doug and Mel will start working on the data and have a report back for the next Library Advisory Board meeting in April.
- **Remodeling Updates-** Doug updated members of some upgrades to the library furniture. All the tables and chairs in the Community Room and the Hollow have been replaced with lightly used Herman Miller chairs. Buying the chairs used saved approximately \$23,360.00. The tables for both the Hollow and the Community room are lighter, more mobile and have the ability to nest together for space saving. We also added a few new club chairs in the teen and tween areas. The kids are also enjoying 2 high bar type tables in the YT area. The Youth Services staff is very excited about the transformation of the Kids/Tween/Teen area downstairs. Adult Services is also enjoying the light, mobile table and chairs in the Community Room.

Foundation Update: Martha Swanson, Library Foundation Chair- the Library Foundation Board currently has 13 members and the 14th member is a Volunteer. The Foundation is so excited to be part of the Book Nook and grateful to Helen, Kirsten and Allison for all of their hard work. The next Foundation meeting is Thursday, March 22, 2018 at 2:00pm in the Community Room at the Library.

Board Comments: None

Adjournment: Janet Dalgaard motioned to adjourn at 6:43pm seconded by Aeric Estep. The next Library Advisory Board Meeting is scheduled for Wednesday, April 18th at 5:45pm in the Community Room at the Library.

Respectfully submitted,

Melanie Nelson, Assistant to the Director