

LIBRARY BOARD MEETING

July 15, 2015

Present: Mary Jo Steele, Library Board Chair, Tom Miller, Library Vice Chair, Kathy Graef, Sterling James, Janet Dalgaard, Lisa Dunne, Rebecca Cassidy.

Staff: Doug Erickson, Library Director, Melanie Nelson, Assistant to the Director.

Guest: Melinda Robinson, Library Foundation Board Chair

Absent: Pam North (*excused*), Councilor Brenda Perry (*excused*)

Mary Jo Steele called the meeting to order at 5:48pm.

Minutes Approval: Tom Miller moved to approve minutes. Rebecca Cassidy seconded the motion. The motion passed 7:0

Agenda Review: No changes were made to the agenda.

Public Comments: No public comments.

Directors Report: Doug Erickson, Library Director gave a report:

- Zinio (e-Magazines) Doug reviewed how Zinio is being used for on-line access to e-magazines for patrons. We have added an updated app allowing for a more stream-line function making it more user friendly.
- Thank You- Thank you to all the members that were able to attend the last Library Advisory Board to make a quorum. Last month's meeting was very productive with the approval of the fiber networking and the mobile lab.
- Farmer's Market- We are continuing to have great success at the Farmer's Market. We average about 17 children participating in story time each week. The library is committed to the Market until the end of August. The Farmer's Market will run through end of September.
- Old Time Fair- Elaine Spence, the Teen Librarian will be manning the Library booth at the Old Time Fair on Saturday, July 18th. The Library Foundation and The Friends of the Library will have volunteers and members in attendance during the day.
- Staff- Doug explained that he will not be replacing the position of Assistant Library Director. He is looking at possibly creating a Circulation Manager position, a Library Manager position and a part-time Library Assistant position.

He will share more details in the upcoming months. The staff is doing an excellent job helping patrons and working well together as a team.

- Library Late Night- We are in the planning stages of having a Library Late Night to bring the community together. We are looking at having 2-3 food trucks and music in the area outside the Library. The anticipated date will be early September- possibly 9/9. More information to come.

Friends of the Library Report: Janet Dalgaard- Janet wanted to remind anyone to update your membership with the Friends if you haven't already done so. There are currently 85 paid members of the Friends. If you did update your membership, they you would have received the latest newsletter in the mail. Janet also shared that the Friends reported over 30K in revenue, which goes back to support the library. Kathy shared that the Book Cellar is extremely busy after the Terrific Tuesday events for the Summer Reading Program. Janet also reminded everyone of the used book sell going on this weekend July 17th through the 19th downstairs in the library. They are looking for volunteers to help set up and take down. The opportunity to see/purchase books before the public. The sale opens early for members from 10am to Noon on Friday, July 17. The search for a Christmas tree continues. Costco has 12' trees for approximately \$400-\$500. It was discussed to have fund raiser? Doug said if the Friends paid for ½ of the tree, the library would raise the funds for the second ½.

Foundation Update: Melinda Robinson, Library Foundation Chair- Please review item #7 from last month's meeting. The Foundation would really like to increase the visibility of the Foundation with the community and the patrons. The Foundation is working with "branding" the Foundation. Melinda shared that the Foundation members want to continue to work with the Friends of the Library for the benefit of the library. Working together to utilize programming and events to connect and engage with the community with the end goal of increasing the visibility of the Foundation within the community.

Board Chair Comments & Agenda: Mary Jo Steele asked the status of the Makerbot (3D printer) in the Maker's Space down stairs. Doug addressed this to inform board members that the 3D printer is up and working and we hope to have it available to the public by the end of the summer.

Kathy Graef motioned to adjourn the meeting at 6:58pm. Sterling James seconded the motion.

Respectfully submitted,
Melanie Nelson
Assistant to the Director