



CITY OF West Linn

Employment Opportunity Accountant

\$26.50-\$34.31/hour DOQ. This is a represented, part-time (20 hr/wk) position with pro-rated benefits.

The City of West Linn is seeking an exceptional Accountant who may be responsible for a variety of processes associated with the City's financial functions. These functions may include any of the following: general ledger journal entries, general ledger research and analysis, financial software conversion and maintenance, accounts receivable, accounts payable, collections, cash receipts, utility billing and/or other relative tasks in support of the Finance Department.

Graduate of a four (4) year college with a bachelor's degree in accounting, finance, business administration or related field. A Certified Public Accountant (CPA) professional certification is required.

Interested and qualified individuals must submit: A completed City of West Linn application, letter of interest, and a resume to the Human Resource Department, West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068, by July 24, 2013 at 4:00 p.m. Application packets are available at <http://westlinnoregon.gov>, or by calling (503) 657-0331. EEO

Veterans Preference: The City of West Linn provides qualifying veterans and disabled veterans with preference in employment in accordance with state law. Any candidate wishing to have their qualifying veteran's preference applied to the process must submit a qualifying document (DD Form 214 or 215) at the time of application, providing proof of eligibility that includes discharge status. Disabled veterans must also submit a copy of their Veteran's disability preference letter from the US Department of Veterans Affairs at the time of application, unless the information is included in the DD Form 214 or 215.