

6. Parks, Recreation, and Facility Fees

6.1. Picnic Facility Fees - Residents

Size of Group	Shelter/Stage
1-49	\$40
50-99	\$70
100-199	\$140
200-300	\$260

Groups of 300+ must utilize a Special Event permit.

6.2. Picnic Facility Fees - Nonresidents

Size of Group	Shelter/Stage
1-49	\$100
50-99	\$160
100-199	\$320
200-300	\$450

Groups of 300+ must utilize a Special Event permit.

Special Event fees for the use of infrastructure facilities, right of ways, streets, open space, trails, or groups areas necessary for event. Current fees for reservation of specific shelters and fields would still apply

Application Fee \$ 100 (also located under Section 3.2)

Size of Event	Non Profit	Commercial/Private
Event Size 1-199	\$ 100	\$ 150
Event Size 200-499	\$ 150	\$ 250
Event Size 500-999	\$ 250	\$ 400
Event Size 1000 - 1999	\$ 400	\$ 700
Event Size 2000-4999	\$ 750	\$ 1,000
Event Size over 5000	\$ 900	\$ 1,500

* City personnel costs will be charged based on services required using the methodology described in Section 1.3.

6.3. Athletic Field Permits

	With Picnic Permit	Field Permit Only
Hourly fee	\$ 10	\$ 15
Daily fee	\$ 60	\$ 75
Field set-up	\$ 50	\$ 65

6.4. Tournament & Camp Fees

Adult & Youth Sports Camp Fee

West Linn Resident or Non-Profit	\$10 hour per field
Non-Resident or For Profit	\$15 hour per field
Field Set up	\$25 per hour

Adult & Youth Sports Tournament Fees

Fee to offset incurred costs for hosting tournaments (utilities, supplies and materials, and staff time)

1 - 5 teams in tournament	\$100
6 - 10 teams in tournament	\$250
11 - 20 teams in tournament	\$350
20+ teams in tournament	\$500

6.5. Adult Community Center Fees

	Non Profit Meeting Application fees	Charges per hour		
		Non-profits Events	Residents	Non-Residents
Facility Rental (All rooms except kitchen)	NA	\$150	\$200	\$250
Grand Fir	\$90	\$60	\$90	\$108
Cedar Room (Dining Room)	\$48	\$30	\$54	\$66
Cedar Room (Dining Room) w/ Kitchen	\$72	\$48	\$72	\$90
Oak Room (back left)	\$42	\$24	\$30	\$36
Pine (back right)	\$42	\$24	\$30	\$36
Hermlock Room (front classroom)	\$36	\$18	\$24	\$30
Maple Room (back classroom)	\$36	\$18	\$24	\$30
Alcohol Fee	75 - Flat	75 - Flat	75 - Flat	75 - Flat

6.6. McLean House Fees

	Weekend Rates		Week-day rates (Monday - Thursday)		
	Saturday	Friday & Sunday	Level A	Level B	Level C
Refundable security deposit	\$250		\$100 (1-20) \$250 (21+)	\$250	\$250
Cleaning fee (cleaning service provided)	included		included		
Required - alcohol fee (if served)	\$75				
Use fee - high season (May - Sept.)	\$3,150 for 8 hours	\$1,575 for 4 hours	\$130 for 3 hours (30 people or less); Add'l hours are \$30/hr.	\$575 for 3 hours (31 - 60 people); Add'l hours are \$160/hr.	\$1,525 for 4 hours (61-100 people), Add'l hours are \$320/hr.
Use fee - low season (Oct – April)	\$840 for 4 hours	\$840 for 4 hours	\$130 for 3 hours (30 people or less)	\$265 for 3 hours (21-40 people)	\$630 for 3 hours (41-60 people)

Pre-event visits: first half-hour, no charge; additional time \$10 per half-hour.

The Friends of McLean Park and House (or Parks and Recreation Director) reserve the right to reduce or waive fees in regards to service-to-service trade, civic groups and non-profit groups.

Included in base rental rates: Premium quality chair rental, set up service, and tear-down service.

Active military discount on use fees 15%

6.7. Sunset Fire Hall Community Room Fees

Standardized fee structure in line with Adult Community Center

Allow Alcohol with fee	Charges per hour			
	Non Profit Meeting fees	Non Profit Events	Residents	Non-Residents
Civic Groups				
Up to 49 people	\$20	\$20	\$40	\$60
50 to 99 people	\$35	\$40	\$75	\$90
Required - Alcohol Fee (If served)	75 - Flat	75 - Flat	75 - Flat	75 - Flat

Maximum number of attendees must be kept under 100.

No amplified music allowed.

Non profit fees established to assist with offsetting operational costs of facility (janitorial services, supplies, materials and utilities)

[See also Section 3.1 for facility deposit information.]

6.8. Robinwood Station Room Fees

	Charges per hour
For West Linn based private businesses and private parties	\$20
For all other individual users outside West Linn	\$40
For institutional and corporate users*	\$60

Special facility rates apply on Saturdays from noon to closing:

For West Linn civic, non-profit, and youth groups	\$20
For all other individual users	\$40

Additional facility fees:	Single Charge
AV System Fee	\$20
Stage Lighting Fee	\$20
Alcohol fee	\$75

*Special facility rate on Saturday afternoons do not apply to institutional / corporate users.

6.9. Street Trees

New Subdivisions:

Option #1 - The developer shall pay the cost of street trees at the time public improvements are bonded, prior to final plat approval. The fee shall be based on the number of trees required multiplied by \$250 (the cost per tree) unless the developer chooses Option 2. This fee includes the purchase cost of the tree, labor and equipment for original placement, regular maintenance following the City’s schedule for two years, and a two-year replacement warranty.

Option #2 - At the developer’s option, the street tree plan may be executed privately. In this case, a fee of \$75 per tree shall be charged prior to issuance of a final plat approval. If this option is exercised, trees shall be planted prior to an occupancy permit. This fee shall include permit and inspection fees, two-year maintenance fee, and a two-year replacement warranty.

All trees planted by the developer shall conform to types, grade, size, and planting specifications as specified by the City’s street tree plan.

In special cases, a developer may choose to plant a larger tree than standard, or plant outside the normal planting periods, in which instance an additional fee may be agreed upon with the City to cover the costs of special order trees.

Existing Subdivisions/Older established Areas:

Landowners in existing subdivisions or other established areas might choose to initiate a beautification project by planting street trees. In which case, fees will be based on all or any combination of: permit and inspection fees, the actual cost of the tree, the actual cost of original placement, the projected cost of maintenance, and replacement warranty.

These fees shall be set and agreed upon prior to a permit being issued.

6.10. Park Maintenance Fee

Increased 5.00%

	Effective July 1, 2018		Effective July 1, 2019		Effective July 1, 2020	
	Charge per month		Charge per month		Charge per month	
	Residential	Commercial	Residential	Commercial	Residential	Commercial
Single family residence	\$ 15.06	n/a	\$ 15.81	n/a	\$ 16.60	n/a
Multi-family residence	14.30	n/a	15.02	n/a	15.77	n/a

For the park maintenance fee, a residence is defined by the presence of any size water meter. The system and structure of fees for parks maintenance can be controlled through the vacancy of a residence and turning off water service to the vacant residence. The City Council determines that the park maintenance fees imposed upon residences are not taxes subject to the property tax limitations of Article XI, section 11(b) of the Oregon Constitution.

A multi-family housing unit is defined as a residential structure with multiple dwelling units in the same building with that share one water meter. Because multi-family housing units cannot define vacancy based on the absence of water service, a multi-family rate can apply to eligible multi-family housing units. The multi-family housing rate is discounted based on the City-wide vacancy rate as determined by the City of West Linn Planning Department in effect for a one-year period as of July 1 of each fiscal year.

Monthly park maintenance fees to the principal residence of low income citizens as defined in this section shall be as follows: low income citizens shall be charged at one-half the regular rate. Any citizen currently receiving the reduced water service charge for low-income citizens shall automatically receive the reduced roadway maintenance fee. Principal residences occupied by a person(s) having an annual income(s) that does not exceed one hundred eighty-five percent (185%) of the most recently published federal poverty low income guidelines (as established by the poverty guidelines updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2).), are eligible for reduced park maintenance fees.

6.11. Commercial Filming

Film/video one day fee - no park closure	\$50
Film/video one day fee - Park Closure	\$1,000
Still Photography per day	\$25

Tree Removal Permit Fee

Requires a change to Municipal Code prior to being enacted.

	<u>Fee</u>	
Tier 1	\$25	When Permit approval processed in office
Tier 2	\$65	When Permit approval requires site visit to address
Tier 3	\$185	When Permit approval requires site visit to address and mailing of notifications
Appeal Fee	\$400	Applies to Administrative appeals pursuant to WLMC 1.400 (ties to Section 3.12 under Administration section)