



CITY OF  
**West Linn**

22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

# **CITIZENS' BUDGET COMMITTEE MEETING**

**Tuesday, May 3, 2011**

**6:30 p.m. – Citizens' Budget Committee Meeting - Council Chambers**

1. Call to Order Citizens' Budget Committee Meeting
2. Public Comment
3. Summary/Recap of April 19, 2011 Citizens' Budget Committee Meeting
4. Overview of Received Public Comment
5. Budget Presentation by Fund
  - a. Culture
    - i. Library Fund
    - ii. Parks & Recreation Fund
  - b. Community Development
    - i. Building Inspections Fund
    - ii. Planning Fund
  - c. Public Works
    - i. Streets Fund
    - ii. Water Fund
    - iii. Environmental Services Fund
  - d. Systems Development Charges (SDC) Fund
  - e. Debt
    - i. Parks Bond Fund
    - ii. Debt Service Fund
6. Public Hearing – Review and Approval of Six Year Capital Improvement Plan (CIP)
  - a. Committee Review and Discussion of CIP projects for FY 2012 through FY 2017
  - b. Public Testimony
7. Public Comment

8. Final Budget Committee Vote – please see page 167 of the budget
  - a. Approve Budget
  - b. Approve Taxes
    - i. General Operating Tax Rate: \$2.12/\$1,000 TAV
    - ii. Bond Levy Amount: \$884,000 in FY 2012 and \$921,000 in FY 2013
9. Adjourn

**Meeting Notes:**

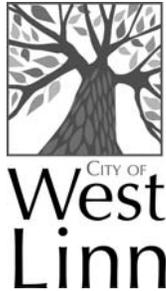
*The Council Chambers is equipped with an induction loop and a limited number of neck loops for the hearing impaired. Please let the City know if you require any special assistance under the Americans with Disabilities Act, please call City Hall 48 hours prior to the meeting date, 503-657-0331.*

*Community Comments provide an opportunity for statements from citizens regarding issues related to City government, properly the subject of Council/Commission consideration and not issues on the agenda. Persons wishing to speak shall be allowed to do so only after completing forms provided in the foyer in advance of Community Comments. All remarks should be addressed to the governing body. The City Council/Planning Commission will not engage in discussion with those making comments. The time limit for each participant is three (3) minutes or will be set by the Mayor or Chair.*

*Consent Agenda items are routine and will not be allotted individual hearing time. The items may be passed in one blanket motion. Any member may remove an item for discussion or questions by requesting such action prior to consideration.*

*Persons wishing to speak on agenda items shall be allowed to do so only after completing the forms provided in the foyer and returning them to the Clerk prior to the item being called for discussion. A separate slip must be turned in for each item. The time limit for each participant is three (3) minutes, unless the Mayor decides prior to the item to allocate more or less time.*

*When needed, the Council will meet in Executive Session pursuant to ORS 192.660.*



**CITY OF WEST LINN  
CITIZENS' BUDGET COMMITTEE MINUTES  
May 3, 2011**

**Budget for the 2012-2013 Biennium**

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Council Present: Mayor John Kovash, Council President Jody Carson, Councilor Teri Cummings, Councilor Mike Jones, and Councilor Jenni Tan

Committee Present: Chair Karen Hensley, Thomas Frank Vice Chair, Thomas Griffith, Ralph Ezagui, and Abigail Wojcik

Staff Present: Christopher Jordan, City Manager; Kirsten Wyatt, Assistant City Manager; Richard Seals, Finance Director; Casey Camors, Assistant Finance Director

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*Beginning July 2010, West Linn launched its new streaming media technology and partnering with the leading government software-as-a-service provider, Granicus. This new partnership builds upon the city's open government initiatives and posting of upcoming and archived meeting agendas, minutes, and video. Going forward, residents can now watch meetings online, live and archived, through the city's website.*

*Citizens can search archives by keyword and receive a list of videos in which that specific word or phrase was mentioned. Archived videos are indexed by agenda item, allowing viewers to jump to a particular point of interest in the video. All meeting videos contain relevant supporting documentation, like meeting agendas, allowing the public to stay well-informed on the decisions affecting their community. Additionally, viewers can click on hyperlinked text within the archived meeting supporting documents to watch segment of the meeting.*

Accordingly, the online video of this meeting which also serves as the meeting minutes can be reviewed at: <http://westlinnoregon.gov/meetings> (and search by meeting date).

Specifically, this meeting's video hyperlink is:  
[http://westlinn.granicus.com/MediaPlayer.php?view\\_id=2&clip\\_id=103](http://westlinn.granicus.com/MediaPlayer.php?view_id=2&clip_id=103)

Following next, are high-level action minutes highlighting the action items:

**Action minutes are as follows:**

Call to Order Citizens' Budget Committee Meeting

At 6:30, Karen Hensley, Chair, called the meeting to order.

Public Comment

Karen opened with Public Comment, but no comments at this time.

Richard Seals started off with a review of the last meeting, mentioning the elections of the Chair and Vice Chair, the Public Hearing on SRS Funds, reviewing the Issue and Options Papers, and walking through the budget document through to the Public Safety Fund.

He started with the review of the Library Fund, discussed the Activity Based Costing methodology used with the transfers, completing the review through the entire document.

**Motion to approve budget:** Motion was made to approve the budget with following two changes:

Add \$4500 per year in ND for total Neighborhood allocation to \$10,000 per year; and  
Adjusted in Non-Department Budget a net reduction of \$17,000 relating to the electric vehicle and charging station;

Mike Jones agreed with the motion, Thomas Frank seconded, all approved except for Teri Cummings who did not approve.

**Motion to approve tax rate:** Motion was made to approve the permanent tax rate of \$2.12 per \$1000 of taxable assessed value for property tax rate, which has been the same rate in the past, and to approve the bonded debt levy amounts of \$884,000 for FY12 and \$921,000 for FY13.

Motion was seconded and it was approved unanimously.

Karen Hensley adjourned the meeting at 9:06pm.