



*West Linn*  
**BUSINESS  
RESOURCE  
GUIDE**

YOUR "JUMP START" FOR ALL BUSINESS NEEDS  
AND QUESTIONS



# THANK YOU FOR YOUR INTEREST IN DOING BUSINESS IN WEST LINN

West Linn is a wonderful place to live, work and play. It attracts a wide array of consumers with amenities like the revitalized Historic Willamette downtown area, diverse restaurant and food cart experiences, well-known community events, multiple waterfront and outdoor activities.

Historic Willamette Main Street, The Chamber of Commerce and the City of West Linn partner to offer business resources and business support.

We look forward to working with you and thanks for your interest in doing business in West Linn.

## Get Started!

Here are the quick steps to getting your business set up in West Linn:

- 1 Contact the Planning department to see if any permits are required for your business and confirm the use is allowed in the zoning district.

**PHONE:** 503-742-6060

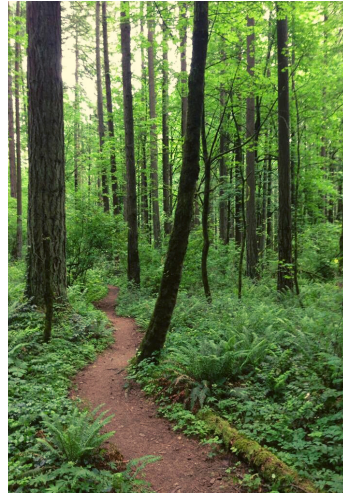
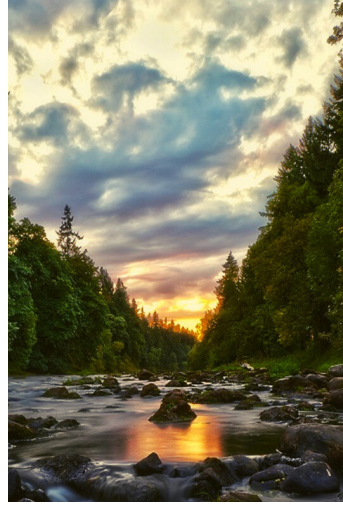
**WALK-IN HOURS:** Mon-Thur, 9am-12:00pm

**CITY HALL ADDRESS:** 22500 Salamo Rd.  
West Linn, OR 97068

- 2 Contact the Building Department to determine whether you will need a building review or County electrical permit.

**PHONE:** 503-742-6055

- 3 Business Licensing: Apply or Renew your Business License here:  
<https://westlinnoregon.gov/finance/business-licensing> or scan the QR code below.



# Get Connected!

**West Linn is a beautiful city that is steeped in heritage, diversity and vitality. Discover more as you engage in our local economy!**

**Historic Willamette Main Street** - Has a mission is to celebrate and preserve the rich history and natural beauty of the area, invest in the heart of our downtown by promoting our local businesses. For more information visit [historicwillamette.com](http://historicwillamette.com)

**West Linn Chamber of Commerce** - Focuses on businesses and helping them connect, grow and thrive through local partnerships, visibility, advocacy, marketing and community connections. For more information visit [westlinnchamber.org](http://westlinnchamber.org)

**Summer Farmer's Market** - Find fresh produce and organic foods, artisan foods, and one-of-a-kind handmade goods at the annual Wednesdays in Willamette Summer Market. Learn more here at [historicwillamette.com/market](http://historicwillamette.com/market)

**The Spark Roundtable** - Is a West Linn networking group created to connect local women business owners. They meet the 3rd Friday of each month. For more information, contact Shannon Ilas at 971-220-8165 or visit: [thesparkroundtable.com](http://thesparkroundtable.com)

**Hwy 43 Business Coalition** - The City of West Linn is currently working in collaboration with the local partners and stakeholders to create an organization that supports the growth and success of our Hwy 43 business community. Please email [WestLinnBusiness@westlinnoregon.gov](mailto:WestLinnBusiness@westlinnoregon.gov) if you would like to be involved.



## ADDITIONAL PERMITTING INFORMATION

**OLCC PERMIT** - Need Liquor License, please visit:  
<https://westlinnoregon.gov/finance/liquor-license-application-olcc>

**ALARMS** - Find information on alarm permits:  
<https://westlinnoregon.gov/police/alarms>

**FOOD CART PERMIT** - Details at:  
<https://westlinnoregon.gov/planning/are-food-carts-allowed-west-linn>

**SIGN PERMIT** - Please find sign permit information here:  
<https://westlinnoregon.gov/planning/sign-application-permanent>

# Business Support RESOURCES

The following local and regional resources offer services, classes and often financing to help your business succeed.

- **ASIAN PACIFIC AMERICAN NETWORK OF OREGON: [APANO.ORG](http://APANO.ORG)**
- **LATINO BUSINESS ALLIANCE: [LATINOBUSINESSALLIANCE.ORG](http://LATINOBUSINESSALLIANCE.ORG)**
- **MICRO ENTERPRISE SERVICES OF OREGON: [MESOPDX.ORG](http://MESOPDX.ORG)**
- **MERCY CORPS NORTHWEST: [NW.MERCYCORPS.ORG](http://NW.MERCYCORPS.ORG)**
- **OREGON NATIVE AMERICAN CHAMBER: [ONACC.ORG](http://ONACC.ORG)**
- **SCORE MENTORING PROGRAM: [SCORE.ORG](http://SCORE.ORG)**
- **SMALL BUSINESS DEVELOPMENT CENTERS: [SBA.GOV](http://SBA.GOV)**
- **VETERANS IN BUSINESS: [VIBNETWORK.ORG](http://VIBNETWORK.ORG)**
- **WILLAMETTE THRIVE CO-WORKING SPACE: [WILLAMETTETHRIVE.COM](http://WILLAMETTETHRIVE.COM)**



## CONTACT INFORMATION

Please email Alena Schnarr, Business Support Staff at:  
**[WestLinnBusiness@westlinnoregon.gov](mailto:WestLinnBusiness@westlinnoregon.gov)** or call **503-742-6010**.

After you receive your Business License you will be added to the West Linn's Business Support newsletter mailing list which offers information on local events, business resources, and grants!