



## ECONOMIC DEVELOPMENT COMMITTEE (EDC) Meeting Notes of December 14, 2023

**Members Present:** Chair Shannon Ilas, Vice Chair Shannen Knight, Heather Jones and Russel Williams.  
**Members Absent:** Josh Carter and Josh Cheney  
**Council Liaison Absent:** Councilor Leo (Lou) Groner  
**Staff Liaison:** Alena Schnarr, Business Support and Economic Development Coordinator

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**Call Meeting to Order:** Chair Shannon Ilas called the meeting to order at 6:01 pm.

**Public Comment:** No public comments.

### Approve Meeting Notes from October

Knight moved to approved meeting notes from October 12, 2023. Carter seconded the motion. **Ayes:** Knight, Ilas, Jones and Woody. **Nays:** None. **Abstentions:** None. This motion passed 4-0-0.

### 2024 EDC Report for City Council

Drafted the Economic Development Committee's (EDC) Report for City Council with discussion of goals and challenges.

### Co-working Space:

Discussion about creating a co-working space in West Linn and desire to support home-based businesses and telecommuters. EDC interested in offering insight on code updates that support economic development.

### Small Business Summit

Shannon Ilas provided update on upcoming [Small Business Summit](#), which was rescheduled until April 3, 2024 (after January ice storm.)

### Community & Wayfaring Project

City needs to create focus group for this project and determine who will manage it.

### Items of Interest from EDC Members

### Adjourn

Chair Ilas adjourned the meeting at 7:31 pm.