



22500 Salamo Road, West Linn, Oregon 97068

www.westlinnoregon.gov

ECONOMIC DEVELOPMENT COMMITTEE AGENDA

Thursday, September 8, 2022
Willamette Conference Room, West Linn City Hall

6:00 p.m. – Regular Meeting*

Members:	Chair Shannon Ilas, Vice Chair Shannen Knight, Russel Williams, Jon Robinson, Heather Jones, Michael Bernert, and Josh Cheney.
Council Liaison:	Todd Jones
Staff Liaison:	Alena Schnarr, Business Support & Economic Development Coordinator

1. **Call Meeting to Order:** (6:00 pm)
2. **Public Comment:** Non-Agenda items - 3 minutes per speaker (6:05 pm)
3. **Approve Meeting Notes:** (6:15 pm)
 - a. June 9, 2022: [Meeting Notes](#)
4. **Business Support Update:** Alena Schnarr (6:20 pm)
 - a. **Survey:**
Business Support [survey](#) went out via Survey Monkey to ~700 businesses in first newsletter. Survey QR code (see left)
 - b. **Business Database (CRM):** Update & Demo
 - c. **Business Profiles in West Linn Tidings:** Update
5. **[Façade Grant Program](#):** Discussion (6:35 pm)
6. **Tourism Video:** Discussion (6:50 pm)
7. **2022 Community Development Code Amendments Working Group Update:** (7:05 pm)
Shannon Ilas/Shannen Knight
8. **Items of Interest from EDC Members** (7:15 pm)
9. **Adjourn** (7:30 pm)



Meeting Notes:

- **The EDC meeting will be conducted in a hybrid format with some Members, staff, presenters, and members of the public attending in-person at City Hall and others attending remotely via Webex.*
- *Submit written comments to aschnarr@westlinnoregon.gov before 4:00 pm on the meeting day. To participate remotely during the meeting, please complete the speaker sign-up form at: <https://westlinnoregon.gov/citycouncil/meeting-request-speak-signup>*
- *Staff will email a Webex invitation before the meeting. If you do not have email access, please call 503-742-6062 for assistance 24 hours before the meeting. If you require special assistance under the Americans with Disabilities Act, please call City Hall 48 hours before the meeting date, 503-657-0331.*