



CITY OF
West Linn

22500 Salamo Road, West Linn, Oregon 97068

<http://westlinnoregon.gov>

ECONOMIC DEVELOPMENT COMMITTEE AGENDA

Thursday, April 14, 2022

Willamette Conference Room, West Linn City Hall

6:00 p.m. – Regular Meeting*

Members: Chair Shannon Ilas, Vice Chair Shannen Knight, Russell Williams, Jon Robinson, Heather Jones, Michael Bernert, and Josh Cheney.

Council Liaison: Todd Jones

Staff Liaisons: Chris Myers, Associate Planner - cmyers@westlinnoregon.gov

Alena Schnarr, Business Support - aschnarr@westlinnoregon.gov (in training)

1. Call to Order
2. Introductions
 - a. New Staff: Alena Schnarr, Business Support and Economic Development Coordinator
 - b. New Member: Josh Cheney
 - c. Existing Members and Council Liaison
3. Public Comment for Non-Agenda items (3 minutes per speaker)
4. Approve Meeting Notes:
 - a. March 10, 2021: [Meeting Notes March 2022](#)
5. Overview of 2022 Community Development Code Amendments Working Group for New Members and Staff (Shannon Ilas/Shannen Knight)
6. Highway 43 Zoning Changes: Overview for New Members and Staff
 - a. Review/Discuss Existing Zoning Map
 - b. Review/Discuss Highway 43 Concept Plan: [2016 HWY 43 Conceptual Design Plan](#)
7. Items of Interest from EDC Members

Economic Development Committee Agenda continued...

8. Update on Direct to Business Grants (Round 4): Alena Schnarr

For reference, excerpt from City Council's 3/7/22 Work Session Agenda Report:

"Grants to businesses: \$225,000. Direct grant awards to local businesses in 2022, as follows:

- \$75,000 in technical assistance grants to businesses citywide to assist with needs such as business plan development, web site development, marketing plans, and similar activities.***
- \$75,000 in unrestricted COVID mitigation and recovery grants to local businesses citywide, similar to previous funding rounds from the City.***
- \$75,000 for façade improvement matching grants for brick and mortar businesses citywide."***

9. Adjourn

Meeting Notes:

**The EDC meeting will be conducted in a hybrid format with some Members, staff, presenters, and members of the public attending remotely via Webex and others attending in-person at City Hall.*

Submit written comments to aschnarr@westlinnoregon.gov before 4:00 pm on the meeting day. To participate remotely during the meeting, please complete the speaker sign-up form at: <https://westlinnoregon.gov/citycouncil/meeting-request-speak-signup>

Staff will email a Webex invitation before the meeting. If you do not have email access, please call 503-742-6062 for assistance 24 hours before the meeting. If you require special assistance under the Americans with Disabilities Act, please call City Hall 48 hours before the meeting date, 503-657-0331.