



CITY OF

West Linn

22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

ECONOMIC DEVELOPMENT COMMITTEE

Draft Meeting Notes

Thursday, September 24, 2020

Members Present: Chair Shannen Knight, Robert Lauron, Russell Williams, Shannon Ilas

Members Absent: Vice Chair Drew Hanson, Julia Williams, Riad Alharithi, and Mayor Russ Axelrod

Staff Present: Jennifer Arnold, Associate Planner

1. Call to Order

Chair Knight called the meeting called to order at 6:35 pm.

2. Approval of 4/9/20, 6/11/20, 7/9/20, and 8/27/20 Meeting Notes

Members approved the meeting notes for 4/9/20, 6/11/20, 7/9/21, and 8/27/20.

3. Public Comment For Non-Agenda items

None.

4. Discussion: West Linn promotional video

Members discussed creating a promotional video for doing business in West Linn.

5. Code Review: Food carts and Food trucks: Happy Valley Code Review

Associate Planner Arnold presented a review of the Happy Valley Food Truck code.

Member Lauron supported the Food Truck initiative. He suggested that the City allow trucks to set up in alternating locations throughout the city to allow different neighborhoods the opportunity to enjoy the experience and to mitigate the financial impact on existing restaurants. The food truck experience and vibe is something the city could make into a quality destination for our city and surrounding areas.

Member Knight noted that food trucks specialize in takeout food and would not normally compete with existing restaurants; however, because of COVID, restaurants are doing take-out at this time. She wanted to consider food truck pods in different areas of the City. She suggested allowing food trucks and carts in off-street locations as long as they are not permanent structures. She suggested allowing mobile units to remain in a location for up to 8 hours. She recommended that there be a permit application and fee and a West Linn Business license.

Using the Happy Valley code as a guide, members made suggestions for a draft Food Truck ordinance for West Linn.

Member Lauron asked if there has been any interest from food truck operators coming to West Linn. Arnold stated that City receives a few inquiries during the warmer months.

6. Discussion: Item of Interest From EDC Members

Chair Knight briefly discussed Public Works Director Calvert presentation on 10th Street/Salamo Road Transportation Project Update at the 9/21/20 City Council meeting.

7. Items Of Interest From Staff Liaison

Associate Planner Arnold noted that the state Office of Economic Analysis issues a blog on the Oregon economy for interested people. Members requested that Arnold forward the link to members.

The Committee decided to reschedule the November meeting because of holiday conflicts.

Arnold announced that the City was not awarded the TGM grant for the Highway 43 improvements.

8. Adjourn

Chair Knight adjourned the meeting at 7:51 pm.