May 15, 2018

Mayor Axelrod and City Councilors
City of West Linn

RE: CCI recommendations on needed changes for the CCI Bylaws

Dear Mayor Axelrod:

At the May 15, 2018 meeting, the CCI discussed a request Mayor Axelrod to clarify the April 5th recommendation to clarify and provide flexibility in the selection of members for the CCI. The revision will be presented to Council consider action on the needed changes to the CCI Bylaws. The proposal considered three core changes as follows (additions in bold and underline and deletions in strikeout):

**ARTICLE III - MEMBERSHIP**
The committee shall consist of:
1. Two members of the City Council
2. The chair of the Planning Commission or other Planning Commission member elected by the Commission,
3. Two citizens appointed at large
4. A business community member appointed at large
5. A member The Chair of the Neighborhood Association Presidents (NAP) Committee Group, or other President member elected by the NAP Group.

At large members of the CCI are appointed by the City Council. The Neighborhood Association Presidents Committee will select its own representative. If the chair of the Planning Commission is unable to serve for the Commission, the chair will select a member to serve in his or her place.

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**ARTICLE V - VOTING**
A quorum shall be a majority of the current CCI members. A vote shall be decided by a majority of the CCI members present at a meeting at which a quorum is present. A person designated as a substitute for a CCI member at a meeting shall not be counted towards the quorum or participate in voting on committee business.

The CCI moved to submit the above recommendations to City Council; the motion passed unanimously. Please accept this letter as a formally submitted request for consideration at a future Council meeting.

Thank you

Ken Pryor
Ken Pryor
Chair, Committee for Citizen Involvement
ATTACHMENT

The following format shows the CCI proposed changes in the final form. (Without bold and underline for addition or strikeout for deletion.)

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