



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

COMMITTEE FOR CITIZEN INVOLVEMENT MEETING

Thursday, June 2, 2016

5:00 p.m. - Meeting – Adult Community Center

Members Present: Chair Thomas Tucker, Vice Chair Karie Oakes, Kris Wolfe, Gail Holmes, Michael Babbitt, Russ Axelrod, Bob Martin

Staff Present: Eileen Stein, Courtney Flynn

1. Call to Order

Meeting was called to order at 5:04 p.m. by Chair Tucker

2. Approval of the May 17, 2016 minutes

Motion by Axelrod, second by Wolfe to approve the minutes. All in favor.

3. Continue discussions of potential revisions to Municipal and Community Development Codes

- Axelrod introduced new City Manager Eileen Stein. Stein would like to see the City Council discuss the vision for the city.
- Discussion on Section 2.035 of the Municipal Code continued. If the alternate option is added to all citizen advisory groups, the CCI would like it to be clarified that “An alternate is appointed to fill the vacancy of an unfinished term until the end of the calendar year.”
- Questions about annexation arose, further follow-up to be initiated by the City Manager:
 - How does new state law (Senate Bill [1573](#)) regarding annexation affect moving forward with annexation at the local level and the communication tactics related to such actions?
 - Chapter 2.915 (C) (D) of the West Linn Municipal Code
 - Repealed by Ordinance 1625

- Removed: “Establish a system for measuring the physical, environmental, financial and related social effects of the annexation; and”
- Removed: “To fully inform the public of the physical, environmental, financial and related social effects of the annexation.”
- **Question:** Should this language be put back in place?
- Chapter 2.920 (2) (A) Municipal Code: Conditions for Annexation (Step 1: Land Use Decision)
 - Repealed by Ordinance 1625
 - **Question:** What does the removal of Chapter 2 mean?
- Chapter 81.060 Community Development Code (CDC): Expedited Process
- ORD 1635 added CDC 81.060 (B) allowing expedited annexation outside UGB without public notice if all property owners and 50% of the electors within the affected area agree and repealed 81.070 for appeals, making the City Council decision final in accordance with Metro Code Chapter 3.09. Group tabled the question if a public hearing and appeal could be required until it had a copy of 3.09.
- 81.070 CDC: Appeals
 - Language repealed by Ordinance [1635](#): “The City Council decision may be appealed by a necessary party to the Metro Boundary Appeals Commission pursuant to the provisions of Metro Code Section [3.09.070](#). An appeal by any other person will be processed according to State Law.”
- Martin suggested Section 2.079 be added to the Municipal Code to read: “Advisory board and Planning Commission members are appointed in January after newly elected council members are sworn in.”
- Interest by Martin in restoring the stormwater section to the Community Development Code (sections 31 and 33) in hopes of increasing citizen engagement on the subject. This will be followed up with by the City Manager’s Office.
 - Chapters 31 (page 305 in 2009 CDC Code) and 33 (Page 337 in 2009 CDC code) Repealed by Ordinance [1622](#).
 - Questions:
 - How does the City receive better citizen involvement regarding stormwater?
 - Should those be put back in place?

- How can those repealed sections be incorporated into the design review?
 - Are these repealed sections part of the Public Works Standards? If so, would be easier to just allow Planning Commission to review those?
 - Should the city consider having technical experts (eg. Hydrologists) on record for additional input when needed?
- Axelrod suggested the City could consider looking into to having technical experts (eg. Hydrologists) on record to contract with for more in-depth site plan reviews.
- Babbitt wondered if instead of adding stormwater to the Community Development Code it could be as simple as allowing the Planning Commission to review the Public Works Standards.
- Information regarding the new annexation process, as approved by the State Legislature, and how it affects citizen engagement will be researched for further discussions at the CCI and Council level.

4. Discuss citizen engagement ideas for Community Involvement Plan

5. Set monthly CCI meeting times

- Survey to be sent to CCI members to determine best times to meet in July. Preference to host meetings at City Hall. Ability to broadcast meetings to be considered.
- Oakes would like a “Member Comment” section to future agendas. She asked how the City of West Linn’s fees compare to other area cities’ when it comes to obtaining public information. She also inquired about the City’s video production/broadcasting company the capabilities of the existing equipment.

6. Adjourn

- Chair Tucker closed the meeting at 7:13 p.m.
 - Holmes left the meeting at 6:45 p.m. to attend the Economic Development Committee
 - The next CCI meeting will take place at 5 p.m. on June 16 at City Hall.
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