



22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

## COMMITTEE FOR CITIZEN INVOLVEMENT MEETING

Tuesday, May 17, 2016

5:00 p.m. - Meeting – Bolton Conference Room

**Members Present:** Mayor Russ Axelrod, Councilor Bob Martin, CCI Chair Thomas Tucker, Michael Babbitt, Kris Wolfe, Kari Oakes

**Community Members Present:** Lynne Fox, Peggy Kirkendall, Kazi Ahmed

**Staff Present:** Courtney Flynn

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1. Call to Order: Meeting was called to order at 5:04 p.m. by Axelrod, who was serving as acting chair.
  2. Approval of the May 5, 2016 minutes
    - Motion by Martin, seconded by Tucker. Motion passed 5-0.
  3. Review Bylaw revisions approved by City Council on 5/9/16
  4. Welcome new CCI members  
Kris Wolfe, an appointed citizen, was welcomed to the Committee.
  5. Select Chair, Vice Chair
    - Axelrod motioned for Tucker to serve as the Chair, Martin seconded. Motion passed 6-0.
    - Martin motioned for Oakes to serve as Vice Chair, Babbitt seconded. Motion passed 6-0.
  6. Discuss potential revisions to Community Development Code and Comprehensive Plan.
    - The Committee began to review proposed changes to the Municipal Code. Martin said he wants codes that best protect the citizens' needs.
    - Municipal codes discussed were:
      - 2.035

All citizen advisory groups shall consist of seven members, **and an alternate**, each, except for the Citizens' Budget Committee, which shall consist of five members, **and an alternate**. All members shall be residents of the City and shall be selected based on their qualifications, unless otherwise provided in Sections 2.080 to 2.090.

- 2.045, Section 3
    - Recommendations. All recommendations to the Council shall be in writing. The staff liaison shall prepare a memorandum to the Council, **signed by the Chair of the advisory group**, stating the citizen advisory group's recommendation.
  - 2.065
    - ...The staff liaison provides professional guidance, continuity, insight into City policy, and **coordinates with the chair to set the agenda**, which is **then approved** by the chair...
  - 2.075
    - Add 11) Arts Commission (Arts Advisory Board?)
  - Suggested additions 2.077: Council members may not chair a citizen advisory board.
7. Discuss citizen engagement ideas for Community Involvement Plan
  8. Set monthly CCI meeting times
    - Until further notice the CCI will meet on the first and third Thursday of each month at 5 p.m. at City Hall.
    - Axelrod and Martin requested the feasibility of televising the CCI meetings be researched.
  9. Adjourn: Meeting was adjourned at 6:58 p.m.
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