

**Neighborhood Association Presidents Meeting**  
**October 15, 2015**  
**7:00PM**  
**Minutes**

---

The meeting was called to order at 7:02 pm by NAP Chair Ed Schwarz.

NA Presidents, or their representative, present were Kazi Ahmed – Robinwood; Karie Oakes – Marylhurst; Megan Bowes (Vice-President) – Hidden Springs; Julia Simpson (Vice-President) – Willamette; Alan Smith – Bolton; Doug Vokes (Vice-President) – Sunset; and Ed Schwarz – Savanna Oaks.

Also present were City Councilor Brenda Perry, West Linn Chief Financial Officer Richard Seals, and one member of the public.

**Approval of Meeting Minutes**

The August 2015 meeting minutes, as amended, were approved.

**Community Comments**

There were no community comments.

**Old Business**

**NA Reports**

**Savanna Oaks – Ed Schwarz**

Ed Schwarz reported that Ted Labbe from the Intertwine Alliance Oak-Prairie Work Group attended the most recent SONA meeting and discussed how the work group is willing to help homeowners plant and nurture white oak trees in their yards.

**Willamette – Julia Simpson**

Julie Simpson stated that Willamette recently acquired two new neighborhood signs. They also received funding for the “Main Street” project.

**Robinwood– Kazi Ahmed**

Kazi Ahmed reported that Mayor Axelrod and City Manager Don Otterman attended their last NA meeting. Robinwood has formed a committee to address the upcoming development at 18000 Upper Midhill Court. The Lake Oswego-Tigard Water Project needs to obtain permission from the city manager to work late hours – City Manager Otterman has been taking an active role in these negotiations. Robinwood will be holding a pumpkin carving contest. Also upcoming is the Braccofest celebration.

**Hidden Springs – Megan Bowes**

Megan Bowes stated that Hidden Springs is actively seeking volunteers to help increase attendance at their NA meetings.

**Bolton – Alan Smith**

Alan Smith reported that their quorum is now seven (7) people and that their by-laws have been changed to reflect this. Bolton met with the contractors for the Arch Bridge project. The West Linn Community Preschool needs a new home – the NA is helping.

**Marylhurst – Karie Oakes**

Karie Oakes stated that Marylhurst had a speaker from “Our Oregon” at their last NA meeting to discuss an upcoming ballot initiative they are trying to get on the ballot in 2016. The NA discussed the Transportation System Plan (TSP). The NA had previously made recommendation on the TSP document but these recommendations were not communicated to the Planning Commission by city staff. Marylhurst also reviewed and discussed their quorum requirements – they decided to leave it at six (6).

**Sunset – Doug Vokes**

Doug Vokes reported that Randall Jahnson is the new NA President. The NA meeting signs were erroneously removed by city staff before their last meeting. They were told that the sign placement didn’t meet code when, in fact, it did. The neighborhood will be having a meeting with the school district to discuss the redesign of Sunset School. The school needs more parking to meet code and may have to take some of Sunset Park to accommodate the parking. They will have a special meeting to discuss this issue with the neighbors.

**New Business**

Ed Schwarz reported that each NA now has a Dropbox account established by the city. This account can be used to archive NA documents.

Ed Schwarz reminded the NAs that NA agendas, minutes, etc. should now be sent to Teresa Zak (with copy to [webmaster@westlinnoregon.gov](mailto:webmaster@westlinnoregon.gov)) after the departure of the Citizen Engagement Coordinator.

Ed Schwarz stated that he is continuing to work with the city staff and City Council to get the NA stipend policy off the “pending” list and onto a work session agenda for Council action.

Ed Schwarz reminded the NAs that NA annual reports on accomplishments and challenges are due to the City Council by November 30.

Ed Schwarz stated that the Clackamas County Health Department is conducting a survey of citizens in Clackamas County. There is a survey in each NA’s email inbox.

Kazi Ahmed led a discussion regarding homeowners' interactions with city staff regarding city building codes and water resource areas. Kazi will return to our next NAP meeting with a proposed recommendation to the City Council.

Karie Oakes led a discussion of the Transportation System Plan Update and changes affecting NAs. Per Karie, the changed which affected NAs have now been removed from the latest draft which will be going to the Planning Commission.

There being no further business, the meeting was adjourned by Chair Schwarz at 8:32pm.