

22500 Salamo Road

West Linn, Oregon 97068

[http://westlinnoregon.gov](http://westlinnoregon.gov/)

**COMMITTEE FOR COMMUNITY INVOLVEMENT**

**MEETING NOTES – Feb 25, 2025, 6 PM – 7:30 PM, Bolton Room/Webex**

Members Present: Shannen Knight, Beau Genot, Vicki Olson, Holley DeShaw, Charley Anderson and Jacob Hasler

Members Absent: Tanner Woody, absent

Council Liaison: Mary Baumgarner, absent

Planning Commission

Liaison: Vice Chair Gary Walvatne

Staff Present: Aaron Gudelj, Associate Planner

**Staff Liaison: Danielle Choi** **dchoi@westlinnoregon.gov**

1. **Call to Order**

Vice Chair Genot called the meeting to order at 6:01pm and took roll. The committee welcomed Planning Commission Liaison, Planning Commission Vice Chair Gary Walvatne.

1. **Public Comment**

There was no public comment.

1. **Approval of Meeting Notes 02.25.2025**

The minutes were unanimously approved with the following corrections: Ms. Knight’s name was corrected in section 2 to read: Shannen, Ms. Olson’s name was corrected in the members present section to read: Vicki, and in section 2 to read: Olson, and Mr. Woody’s name was corrected in section 3 to read: Woody. Revised minutes were emailed to Ms. Choi on 03/17/2025

1. **Discussion and Review: Letter of Intent to City Hall**

A draft letter was presented to the committee. The draft was created using samples supplied by staff. A lively discussion was had, and the committee proceeded to edit and refine the letter.

A few of the main discussion points were:

1. Conducting a poll to gather and provide concrete community feedback and recommendations for improved community engagement.
2. Emphasize that NAs are not the same as HOAs.
3. Broader awareness and communication about the NAs and Advisory Boards.
4. Request permission to coordinate with the NAs to develop both short- and long-term recommendations for sustained engagement.
5. Although the hope is to achieve our goal without financial need, should there be a need, funding opportunities and partnerships were discussed.

The committee voted to approve the letter with a few grammatical corrections. It was also agreed that the letter would be sent to the committee for a final look before sending to council.

1. **Discussion: Emergency Preparedness and City Communications**

As the meeting was ran long, this discussion was pushed to the March 25, 2025, meeting.

A requested was made that a discussion of the proposed West Linn Police Department FLOCK camera lease be added to a future agenda.

1. **CCI Announcements**

The next meeting is scheduled for March 25, 2025, at 6PM.

1. **Staff Announcement**

None

1. **Adjourn**

Vice Chair Genot adjourned the meeting at 7:08pm