



22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

# COMMITTEE FOR CITIZEN INVOLVEMENT MEETING MINUTES

Tuesday, April 4, 2017

5:30 p.m. - Meeting –Bolton Conference Room

Present: Chair Thomas Tucker, Vice Chair Karie Oakes, Russ Axelrod, Ken Pryor, Gary Walvatne, Teri Cummings, Emily Smith.

Citizens Present: Pam Yokubaitis, Ed Turkisher, Alice Richmond

Staff Present: John Williams, John Boyd

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## 1. Call to Order

Meeting called to order at 5:30 p.m.

## 2. Approval of the March 7, 2017 minutes

Pam Yokubaitis noted there was a discussion of notification of NA members. Yokubaitis stated the NA President and Vice President of potential actions and requested three changes to clarify the pre-application process: 1) have more than NA Presidents be notified, 2) City flow chart should reflect when, where and how citizens are notified, 3) clarify citizen participation opportunities at the Pre-Application conference.

Motion by Mayor Axelrod, to approve the minutes with the above additions second by Ken Pryor to approve minutes. Motion passed 7-0.

## 3. Citizen Comments

Resident Alice Richmond attended to learn more about the committee. Resident Ed Turkisher attended to reflect on the changes to the City. Turkisher was concerned how decisions were made over time. He noted a development (proposed Willow Ridge Subdivision) is under consideration near his home and wants to better understand the process. Notification distance of 500 feet may not be adequate.

Pam Yokubaitis spoke to participation by adjacent NA, opportunities to speak to issues before hearings are scheduled. Trust issues with professional who provide information on the proposed development.

Mayor Axelrod appreciated comments and noted the City is interested in the process and the needs of citizens.

John Williams discussed land use planning and the functions of cities in that process.

## 4. Old Business None

## 5. New Business

Motion by Thomas Tucker, second by Ken Pryor to amend the Agenda to remove Planning Process Review and add West Linn's Waterfront Public Engagement Plan. Motion passed 7 - 0.

## 6. West Linn's Waterfront Public Engagement Plan

Mayor Axelrod presented information on the planning process and the evolution of the Public Engagement Plan (PEP). He noted some concern about the Task Force approach being to unwieldy for this project. As an example he explained what outreach that Oregon City is using in their waterfront planning process. They explained the approach does not use a Technical Advisory Committee throughout the project but rather is based on creating ad hoc committees on specific topics when there is a need to do so. Some of those specialty areas could be transportation, design standards, historic preservation, environmental restoration and infrastructure financing. The Waterfront PEP is similar to the existing plan but had changed format had not been reviewed by the CCI and the Mayor wanted to give the CCI an opportunity to review and comment on the process.

In reviewing the project outreach, the key was flexibility in the outreach using workshops and technical committees where needed. The overarching goal was to hear from the community. Questions raised on the outreach methods. How can we engage the public effectively? Mayor responded the City could work with Oregon City to learn from their experiences, work with public outreach consulting firms to obtain citizen participation. CCI Member Pryor noted the city should consider timeliness and assuring that public input was used efficiently. It was clarified that the Oregon City project was the Riverwalk Project. A review of the differing citizen outreach techniques was reviewed. The CCI recognized this as part of the existing plan. It was noted the plan considers the City's utility bills to provide information to the public. The timeline should be modified to reconcile with the revised points/terms.

CCI Member Pryor discussed the vision of the project is important to maintain the focus of the project efforts. He also expressed interest in the lessons learned from the Oregon City project. What could West Linn do better in our process? The Mayor brainstormed on efforts to date that have been discussed with the larger property owners within the project area.

CCI Member Oakes asked how community member's comments would be addressed. The input feedback process was reviewed in the draft PEP. The focus was regular feedback would be provided. CCI Member Cummings asked for actual comments received in raw form to allow members to evaluate comments provided.

In closing, the Mayor noted the feedback needed from the CCI was desired to allow the Council to move forward at their April 10, 2017 meeting. If the CCI needs more time, the Council could delay the action. The CCI members noted the changes to the document were nominal and understandable. The document appeared ready to return to Council.

Motion by Kari Oakes to recommend Council take action on the plan as amended, second by Chair Tucker to approve minutes. Motion passed 6-0 with one abstention.

## 7. Member Comments

None.

## 8. Adjourn

Meeting adjourned at 7:20 p.m.

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