



22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

## COMMITTEE FOR CITIZEN INVOLVEMENT MEETING MINUTES

Tuesday, November 1, 2016

5:30 p.m. - Meeting –Bolton Conference Room

Present: Gail Holmes, Chair Thomas Tucker, Bob Martin, Vice Chair Karie Oakes, Ken Pryor, Michael Babbitt (entered meeting at 5:45 p.m.), Russ Axelrod (entered meeting at 6:41 p.m.)  
Staff Present: Eileen Stein, John Boyd, Megan Thornton, Courtney Flynn  
Citizens Present: Beth Smolens

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1. Call to Order

Meeting called to order at 5:36 p.m.

2. Approval of the September 13, 2016 minutes

Motion by Martin, Second by Tucker: Motion passes 5-0.

3. Citizen Comments

None

4. Old Business

**Motion:** Amend agenda to discuss OR 1655: Motion by Martin, second by Tucker; motion passes 5-0.

Discussion: This ordinance was reviewed in a joint City Council-Planning Commission-CCI meeting on Oct. 17. It was set to go before the Planning Commission on Nov. 2 for review; action is expected to be taken on it on Nov. 16 by the Planning Commission and by City Council on Dec. 12.

**Motion:** Recommend OR 1655 to the Planning Commission: Motion by Oakes, second by Martin; motion passes 6-0.

5. Review Comprehensive Plan Preamble

Stein: Preamble is more visionary language, not to be used for land use decisions. CCI should read “Imagine West Linn” document to see how that visioning document intersects with current/potential vision for the Comprehensive Plan.

Martin: Council should have an agenda item to review the “Imagine West Linn” document to discuss how it fits in with the Comprehensive Plan and if that vision is relatable to the current vision for the City.

**Motion:** Table the discussion on the Comprehensive Plan Preamble until after the City Council has decided whether or not to revisit the “Imagine West Linn” document: Motion by Martin, Second by Tucker; motion passes 6-0.

6. Open Discussion on the Planning Process

There was an open discussion regarding the planning process and its inefficiencies, needed improvements and strengths and weaknesses:

- Concern: Changing of planning applications late in the process
- Suggestions: Regular check-ins with the application process
  - Developers should meet with the NAs once actual project is decided upon;
  - Greater neighborhood involvement in the pre-application process;
  - Provide Neighborhood Associations with more thorough training on the application process and create core standards for developers to present on at Neighborhood Association meetings;
  - More consideration over best and highest use v livability/quality of life;
  - Need better understanding on Pre-app v actual application;
  - Provide more information on how what is being built affect property around it.

7. Member Comments

Oakes: "Commission for Citizen Involvement" on the website should be changed to "Committee for Citizen Involvement;" waiting for audio recordings of minutes.

Babbitt: CCI should be using the policies currently in place to increase citizen involvement in the land use process, not creating the policies.

8. Adjourn

Adjourned at 7:54 p.m.

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