

City Manager's Weekly Report

Date: May 8, 2020

To: Mayor Axelrod and City Council, City staff, and West Linn community

From: John R. Williams, Interim City Manager *JRW*

Calendar notes

- **Council Meeting May 11, 2:00 PM.** This is preceded by a 12:30 Executive Session and a 1:00 PM Work Session. Topics include two public hearings, percentage for the arts policy, and DEI and COVID-19 updates.
- **Council Special Meeting May 18, 2:00 PM.** This is preceded by a 1:00 PM Work Session. Tentative topics include the Willamette Falls Drive Main Street Median, extension of the emergency declaration, and recognition of the 2020 High School Senior Class.
- **Library and Parks Online Programs.** Don't forget to check out the excellent array of online live and on-demand classes and programs being offered by our Library and Parks Departments. Check the [City calendar](#) for dates, the [Parks Virtual Community Center](#), or the [Library Online Programs page](#).

Informational updates

- **Coronavirus Response.** We have been working on City facility reopening plans in line with Governor Brown's draft reopening strategy and will now be able to refine those plans based on the finalized reopening [guidance issued by the Governor on May 7th](#). We are looking at issues including physical distancing requirements, PPE availability, physical changes to workspaces and public spaces, continued online services, and more. Staff have been working on technical details to meet the State guidance and put these plans into action on a facility-by-facility basis. We are currently lining up quotes and procurements to install the necessary engineering controls to keep citizens and staff safe in preparation for Clackamas County's approval to enter Phase 1 of the Governor's plan. Staff will meet again next week to discuss other impacts from the State guidance, including event cancellations, however it looks as though many of our beloved large summer events will not happen based on this new guidance.

Recent positive tests from pets (including cats and dogs) has led to guidance from the CDC asking us to treat our pets as you would other family members (as if we all aren't doing that already!) when it comes to protecting them from a possible COVID-19 infection. While we have decided against closing dog park areas, we have posted signage and communicating to residents the need to keep dogs on leashes at all times and having pets maintain the same 6' separation we do ourselves.



Boat ramps at both Cedaroak and Bernert Boat landings are expected to be open by Friday, in time for the nice weather. New guidance from the State along with discussions with other local

jurisdictions, the County, and Oregon State Marine Board (OSMB) on coordinated openings helped lead to this good news for our local boaters. New signage will be installed near the ramps in line with OSMB and State guidance. We trust that our boat ramp users will work together to maintain physical distancing, park legally, and keep our facilities in good sanitary condition, so there isn't a need to reevaluate this decision in the future.

- **DEI.** We are compiling and posting answers to questions posed by interested firms. Final submittals are due May 13th by 5:00pm, although I may extend that timeline in order to allow firms to fully respond to the answers provided.
- **Historic Preservation Month.** In order to showcase West Linn's rich historical past, we will be celebrating National Preservation Month by highlighting different historical aspects of our community in social media and City communications. Make sure you check out the article in the May 6th edition of the City eNewsletter. Our [City Historic Resources Page](#) is also good place to start exploring West Linn's fascinating history.
- **Parks and Facilities GO Bond Projects.** Last update we mentioned a few of the Parks and Recreation projects our staff has been working on thanks to voter support of the 2018 GO Bond. We took the time this week to put together a little bit more comprehensive list of projects making significant headway above and beyond our Park staff's daily maintenance and recreation activities. All projects are in the Parks category unless except as indicated:

Recently Completed Projects

- ✓ Facilities: Exterior painting at McLean House
- ✓ ADA pathway and new asphalt on basketball court at Palomino Park
- ✓ Refurbished one tennis court, added two new pickleball courts at Skyline Ridge Park
- ✓ Replaced decking on play structure at Hammerle Park
- ✓ Adjustable basketball hoops at Benski, Palomino, & Sunburst Parks (ready for installation completion when courts are opened)
- ✓ Sunset Park restroom, shelter, and pathway portion of project complete (nature play area being installed as restrictions allow)
- ✓ Skyline Ridge Park tennis court refurbished and two new pickleball courts completed

Projects Underway

- Facilities: ADA interior upgrades at McLean House have been contracted
- Facilities: Sunset Fire Hall—Park connectivity and parking lot asphalt overlay scheduled
- Facilities: land use application for Robinwood Station is being prepared for submission to Planning
- Facilities: Police and Library generator project is moving forward with PGE and contractor
- One tennis court is being resurfaced and four new dedicated pickleball courts are being added at Tanner Creek Park
- Sunburst Park interior asphalt pathway repair and basketball court overlay— Contractor selected and work scheduled
- Sunset Park and Sahallie Illahee Park (partially grant funded) completion of nature play area installations when restrictions allow
- Mary S. Young athletic field project continues with topdressing and fertilization on lower two levels