



City Manager's Weekly Report

Date: May 15, 2020

To: Mayor Axelrod and City Council, City staff, and West Linn community

From: John R. Williams, Interim City Manager *JRW*

Calendar notes

- **Council Special Meeting May 18, 2:00 PM.** This is preceded by a 12:30 PM Executive Session and a 1:30 PM Work Session. Topics include senior class and mental health proclamations, percent for art program final decision, Main Street median addition, and an extension of the emergency declaration.
- **Council Worksession June 1, 2:00 PM.** This is preceded by a 12:30 PM Executive Session and a 1:30 PM Work Session. Tentative topics (to be refined) include a budget discussion, TVFR State of the District update, a departmental periodic update, and DEI and COVID-19 updates.
- **Executive Sessions Upcoming Schedule:**
 - **May 19th at 12:00 PM**
 - **May 20th at 3:00 PM**
 - **May 21st at 11:00 AM**
 - **May 26th at 1:00 PM**

Informational updates

- **Coronavirus Response.** With much disappointment, we issued a [press release](#) and announced the cancellation of many large summer events following Governor Brown's guidance on May 7th that large gatherings would not be permitted until at least September. We have tentatively rescheduled and reframed our summer Street Dance to a "Harvest Street Dance" in October in the hopes that it will be safe at that time. Updates and the Governor's guidance on reopening can be found [here](#). ← That link has an extremely simple and useful description of each phase, county by county – I recommend everyone check it out.

Today, May 15th, some limited retail establishments are permitted to open (details [here](#)). Open businesses in West Linn can be found at the County's new [What's Open](#) website or at the [West Linn To Go](#) Page. West Linn and Clackamas County remain under the Stay Home Save Lives order, and we encourage residents to remain vigilant in taking precautions to ensure the progress we have made against the virus is not lost. The Board of County Commissioners is scheduled to review Clackamas County's Phase 1 application for reopening on May 19th, submit next Tuesday and hopefully hear back by May 26th if not sooner. Incidentally, Washington County is on the same schedule. Multnomah County will likely be farther behind.

The Stay Home, Save Lives Pledge requested by the Council had 59 participants, all from West Linn. As reopening is beginning to occur at some level we will begin to phase out this program, while continuing to encourage the public to follow all the public health precautions in the Stay Home, Save Lives order that we remain under.

- **Emergency Grant Business Assistance Program.** Over the past few days we quickly put together a West Linn Emergency Grant Business Assistance program. We are hoping to double the limited funds we have available to the City through careful adherence to Business Oregon's grant

assistance program. We plan to submit an application to Business Oregon on the May 18th deadline, and are sharing program details with the WL Chamber of Commerce and Historic Main Street today.

- **Main Street Update.** Project construction continues making great progress. Sidewalk, curb, and storm system work are underway this week, with lighting and utility trenching to begin next week. I would encourage you to take a walk down there (while helping a local shop or two of course) and see how big the sidewalk area will be and how great the brick pavers look.

A back-in parking test area has been installed to help the community and Council towards a future decision for parking options in the area. Please note the parking experience will be different (easier) in a month or so when the travel lanes are built out at full width and the center turn lane exists. But definitely do give the back-in spots a try!

A community survey and discussion of a landscape median on Willamette Falls Drive as part of this project is part of Monday's Council meeting.

We continue to encourage citizens to keep updated and report issues at wfdproject.com.



- **Library Blood Drive.** We continue to work closely with the Red Cross and are keeping our Library available for them to hold as many blood drives as possible in this time of need. Below are the great results of the first two blood drives held at the Library. A third drive is scheduled for June 29.

- 60+ donors showed up
- 33 first time donors (incredible – thank you)
- 78 Whole Blood Units Collected
- **Up to 264 patients may receive the gift of life.**

Thank you to the West Linn community for showing up to provide this lifesaving service.

- **Boat ramps.** Our hard-working Parks Maintenance staff completed the removal of the old boarding floats and placement of the new boarding floats at Bernert Landing Boat Ramp one day ahead of schedule. The Boat Ramp was closed on May 12th and reopened again the afternoon of May 14th. The new boarding floats were made possible with funding from a grant through the Oregon State Marine Board.



- **HB 2001/2003 Draft Rules released.** Today we received [notice](#) that LCDC has released draft rules related to HB 2001 and 2003 in advance of a first public hearing May 21 (six days from now). We will be looking over these rules ASAP and will follow up with Council and the Planning Commission.