



## City Manager's Weekly Report

Date: April 24, 2020

To: Mayor Axelrod and City Council, City staff, and West Linn community

From: John R. Williams, Interim City Manager *JRW*

### Calendar notes

- **Council's next meeting: May 4, 2:00 PM.** This work session will include a Police Department operations update, as requested by Council, which will be presented by Acting Chief Peter Mahuna. The Council will also be meeting May 5 to discuss the City Manager recruitment.

### Informational updates

- **Coronavirus Response.** Council approved an extension of the City's emergency declaration and local eviction protections to May 31<sup>st</sup> and our related Emergency Operations Center activities continue. Communications to the community this week across our platforms have been focused on continuing to stay home while talks of a framework for reopening Oregon have started, but have also included emergency declaration and eviction restriction extensions, virtual public meetings, scam prevention, City online services, IRS Economic Impact Payment tools, symptom checking tools, and new testing guidelines for underserved populations.

We encourage everyone to visit our [newly updated Coronavirus website](#) to find resources helpful to yourself or neighbors in need. We are also asking anyone that can to print, post and share these resource flyers with those that may be in need, especially those that don't have technology access:

**Please share these resource flyers widely:**

- [Clackamas County Flyer](#)
- [City of West Linn Flyer](#)
- **Census 2020.** In case you missed it, West Linn is currently ranked #3 in the State for responsiveness to the 2020 Census, behind only the smaller cities of Maywood Park and King City. We're at a 68.6% response rate and hoping to hold or improve our ranking by getting to 100%. Help us move to #1 by filling out the quick, secure and confidential questionnaire [here](#). This information is critical in helping guide future federal assistance and adequate representation in Washington D.C. If you have some spare time, the Census' response rate mapping tools are kind of fun to explore – start [here](#).
- **Post Office Update.** The USPS continues to evaluate options at their current location as well as additional available property sites on the market in West Linn to provide service. The USPS' contract real estate staff are compiling information to discuss options and reinforce the urgency of the project with USPS management staff in the coming weeks. We have not heard official news about another lease extension yet, but anticipate there will be one soon. We will continue to update the community as we hear more back from USPS.
- **DEI RFQ released.** The City's request for qualifications (RFQ) for a Diversity, Equity, and Inclusion (DEI) audit and program is [available now](#) and has been publicized via City social media, newsletter,

and website, print and online advertisements in the Tidings and Daily Journal of Commerce, and direct solicitations from me to about ten firms that have been recommended. We have asked for responses by May 13.

- **It's National Library Week!** We couldn't be more grateful for our creative and industrious West Linn Public Library staff, who have been churning out fantastic online programming on a variety of platforms to educate, engage, and connect with our citizens. We encourage you to check out their constantly updated schedule of programs and resources available anytime from your home, all easily found at the [Library's homepage](#). Check out these great examples:
  - Virtual library programming continues to grow with six Facebook Live programs each week featuring readalouds for children and many more videos for all ages posted on Facebook as well as the [Library's Youtube channel](#). From Trivia Night to Drawing Workshops to tutorials for online offerings like e-books and streaming services, there is something for everyone!
  - Library staff have been working with colleagues throughout the City in a new series called Community Storytime. You do **\*not\*** want to miss Captain Oddis Rollins sharing the hilarious and tongue twisting story of *The Wonky Donkey*, which premiered this morning on the [Library's Facebook page](#).
  - Thanks to the continued support of West Linn residents, the library hosted a second Red Cross Blood Drive this month, filling all available appointments with a total of 62 donors. Another drive has been scheduled for May 12 from 9am to 7pm.

Finally, thanks to Caitrin Lenartz, Technologies Librarian, for her five years of service at the Public Library. We appreciate her creativity and dedication.

- **Parks GO Bond Projects.** Finally, thanks to Parks staff for their continued work on all of the projects around town. Check out the McLean House's new exterior paint and the new tennis court and two dedicated Pickleball courts at Skyline Ridge Park!

