



Memorandum

Date: October 31, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – October 31, 2019

Happy Halloween!

Information Items

Neighborhood Association Policies. In my October 18 memo, I reported on turnover in the Parker Crest Neighborhood Association. The Tidings has been following this matter, asking questions about the City's policies for NA regarding membership, bylaws and access of funds, and we're expecting a story soon. At the same time, the Barrington Heights NA is reactivating at asking questions about the City's policies and membership requirements. We're also seeing agenda postings and minutes showing discussion of ballot measures which is raising questions given NA's receipt of public funds. The more questions asked, the more staff realizes the City's policies are not clear between the Municipal Code, the requirements to receive stipends, and purchasing card access requirements. This needs to be the topic of a work session in the coming year.

Stafford Update. The City has received notice from the City of Lake Oswego, per the requirements of the 3-party IGA, that the city is kicking off its planning process for the Luscher Farm properties. They have offered to brief staff and John Williams will be following up on the offer. You received, or will shortly, an email from John with the link to the Luscher Farms concept plan.

Robinwood Station Update. This week John Williams, Ken Warner and I met with Todd Iselin and Friends of Robinwood Station to review Todd's cost estimates for rehabbing the building. Mayor Axelrod also attended. The estimate is approximately half the cost of the McKenzie estimate, so I've asked staff to compare the two and make sure they are assuming the same level of improvement and amenities. During the meeting there was discussion about possible add-ons to the project such as solar panels, a generator, additional kitchen upgrades and improving the water utility annex building. We're planning for a work session in December to present this information, and start moving forward toward a commitment of bond funds for this city facility.

Town Hall Questions. The Town Hall this week was well attended as many people came to discuss the status of the West Linn Post Office. As reported, the USPS lease has been extended to the end of February. Meanwhile there are other locations being considered due to potential issues with the expansion on the current site. All the other questions received from the public will be posted on the website. The effort between the City, Gramor and the USPS is collaborative and there is a commitment to find a solution that works for the West Linn community.

That's it for this week.

Eileen