

Memorandum

Date: October 10, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – October 10, 2019

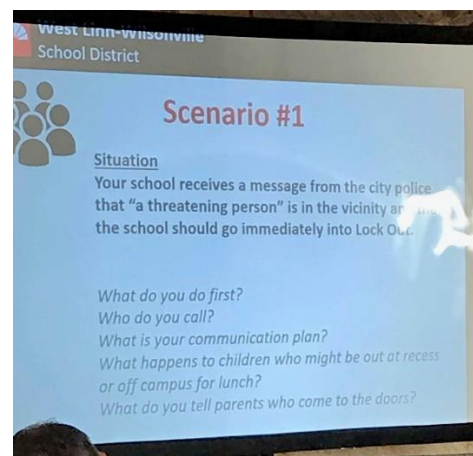
Schedule Items

- The next Clackamas Cities Dinner is scheduled for October 24 in Sandy. Connect with Kathy if you would like to have her register you.
- The Town Hall is set for October 29 from 6 to 8 p.m. at the Adult Community Center. There is no status to report on the Post Office and we're in need of a theme topic.

Information Items

TVF&R Meeting/Fire Hazard Mitigation. This week Ken and I met with TVF&R Division Chief Allen Kennedy and Public Affairs Officer Stefan Myers to begin discussing a scope of work for developing a fire hazard mitigation strategy for the City's wooded parks and open space areas. We confirmed that the two state agencies to consult with for this effort will be the Oregon Department of Forestry and the Oregon Department of Fish and Wildlife. We discussed information we need to gather (e.g. maps of the City's parks and open spaces, information gathered about sensitive species in the City) and TVF&R will identify the appropriate internal personnel to add to the project team. We'll aim for a meeting with a fuller team sometime before Thanksgiving.

First Responder's Breakfast. This week the WLWV School District held its first (of three for the school year) First Responder's Breakfast which is a gathering of district personnel and emergency response agencies to discuss safety issues for district operations. These gatherings usually involve a table top exercise and this week's related to a school lock-out scenario due to a suspicious person in the vicinity who is the subject of police pursuit. Attending from the City of West Linn were Chief Kruger, Captains Rollins and Mahuna, SRO Halverson, and me. The next First Responder's Breakfast is on January 15, 2020 if you are interested. It's a staff-focused event, but School Board members do drop in and I'm sure you would be welcome to observe. It's also something to model our internal preparations after, and even springboard a wider community table-top exercise.



Emergency Operations Plans. Additionally, we've had quite a bit of discussion this week about how and where to make our emergency planning efforts and plans more visible and accessible on the website, but our current Emergency Operations Plan (2017) and Natural Hazards Mitigation Plan (2019) are available there:

<https://westlinnoregon.gov/police/emergency-operations-plan>

https://westlinnoregon.gov/sites/default/files/fileattachments/planning/page/6219/mitigation_plan_us_e.pdf

Dylan and Alicia will be looking into this and creating an emergency resources page or something similar in nature to respond to the comments made at Monday's meeting. It will also include information to promote Map Your Neighborhood, for example, and other good information that people can use to increase their emergency planning and self-sufficiency efforts, including information about their neighborhood association.

Yard Debris/Leaf Disposal. We are getting inquiries about leaf disposal with the changing of the seasons and the closure of the Dan Davis Recycling Yard earlier this year. Dylan is working on updating the website with new information about where to go. He found a great search feature on Metro's website to find recycling facilities. The two closest alternate facilities are:

[Metro South Transfer Station](#), 503-234-3000
2001 Washington St., Oregon City

[S & H Landscaping Supplies](#), 503-638-1011
20200 SW Stafford Road, Tualatin, near the intersection of Stafford and Borland Roads.

GetMoving2020 Transportation Forum. This week Clackamas County Commission Chair Jim Bernard sent out information about this forum which is described as a community meeting hosted by Metro in Clackamas County to learn more about the Clackamas County transportation projects being considered for funding within a region-wide transportation measure planned for November 2020. The forum will be held on **Tuesday, October 22, from 6 to 8 p.m. at the Abernethy Center, 606 15th St., Oregon City.** Metro says this forum (and others like it in Washington and Multnomah counties) is an opportunity for community members to engage, learn and get energized about potential transportation investments across the region. The event will include opportunities for the public to interact with decision makers and provide valuable feedback on project and program concepts that could be part of a possible 2020 regional transportation funding measure.

Out of the Office. I will be out of the office October 19-23 attending the ICMA Annual Conference in Nashville. John Williams will be AIC while I am away and will staff the October 21 work session.

That's it for this week.

Eileen