

Memorandum

Date: August 29, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – August 29, 2019

Schedule Items

- September 3 Work Session. This meeting will be on Tuesday since Monday, Sept 2 is Labor Day.
- September 16 Executive Session at 3 p.m. This is to complete the City Manager's evaluation.
- Town Hall. We are still looking for date for the next Town Hall.

Information Items

- **Vegetation Management in Adjacent Right-of-Way.** The Council has received a number of emails in recent days on this topic, likely from clearing backlogged code enforcement cases. Staff are working on these issues on a case-by-case basis working directly with each property owner on what is necessary to remove visual obstructions, address safety hazards, and respond to complaints for code enforcement.
- **Green Future Impact Program.** PGE announced this week the City's participation in their Green Future Impact Program. Through our own communication channels, we announced we are excited to participate in this program. Mayor Axelrod commented about having a direct relationship with direct relationship with a local renewable energy source makes it easy to see where the City is making a positive environmental impact. The low rate makes it possible to achieve our sustainability goal of 100% clean renewable energy use far earlier than previously imagined.
- **West Linn Fitness Court Launch.** The launch of the new outdoor fitness court is scheduled for Saturday, September 14th, 10am-12pm. We hope the Council is available to participate in the ribbon cutting for this event to the new National Fitness Campaign court. West Linn is one of only 200 cities to have an outdoor gym and is the first in the state of Oregon to join National Fitness Campaign. To celebrate the launch, the City will lead a series of free 20-minute express PULSE classes.
- **Donation to Adult Community Center.** The City celebrates the receipt of a \$10,000 donation from the Friends of the Adult Community Center for fiscal year 2019-20. The donated funds will be utilized to enhance our ongoing efforts to improve the lives of seniors through the educational and social programs, activities, outings and other special events provided at the center.
- **Locks Tour Scheduled.** As you know, this fall the Willamette Falls Locks Commission will be overseeing the development of Locks-related legislation for the 2020 session. Once again, efforts are being made for legislators to ensure they see the potential for the Locks and surrounding area. The first of these tours has now been scheduled for Monday, September 9 at 1 PM. We expect to have a number of legislators present. Mayor Axelrod, as Commission Chair, will be in attendance and will kick things off with a brief welcome. This is an excellent opportunity for councilors who have not had a tour to do so. If you are interested, please follow up with John Williams. If you can't make this date we are trying to schedule at least one more this fall.

- **Away from Office.** I will be on vacation and out of state from September 5 to 10. John Williams will be Acting-in-Capacity City Manager during this time, including for the September 9 Council meeting.

That's it for this week.

Eileen