

Memorandum

Date: July 26, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – July 26, 2019

Schedule Items

- September 3 Work Session. This is a Tuesday since Monday, September 2 is Labor Day.
- Continuation of City Manager's Evaluation. Possible dates are September 4, 12 or 16 in the afternoon. Or, possibly August 21, if there is interest and availability to meeting during the August recess for this one item.

Information Items

- **Savanna Oaks Park Mowing.** At your June 17 meeting, there was discussion about reducing fire fuels at the park. The grass was cut down with weed eaters along the "fire line" around June 26.
- **Willamette Falls Drive Open House.** Public Works is holding an open house on Thursday, August 8th from 6 to 8 p.m. in the Council Chambers to preview the design plans for Willamette Falls Drive. At this open house, staff will present additional design detail for separated bike and pedestrian facilities along the corridor for the future. Goals of the design work include: refining corridor details, improving overall safety, accommodating all travel modes, optimizing vehicle movement, and providing appropriate access to adjacent property.
- **School District Letter/Joint Meeting.** The letter requesting a joint meeting is still in the works with the additional information requested by Council. I provided a draft letter to the Superintendent this week and she feels a meeting can be worked in this winter/spring, but that a meeting with Council and District leadership could be arranged earlier. This fall, the School Board will be committed with activities related to educating the community about the bond measure.
- **Regional Equity Summit.** Councilor Cummings reported this week that the first 200 tickets will be made available to the general public on August 1st. We have begun to advertise for the summit on our website under "In the Spotlight".
- **Charter Amendment.** The Ballot Title appeared in the Tidings this week and so we are into the challenge period.
- **Kudos to Officer Blyth.** Officer Catlin Blyth is a finalist for a national "Why We Serve" grant. If he wins, he will be giving a \$5,000 grant to Camp Millennium, a free, local summer camp for children dealing with cancer diagnosis. His story has recently been picked up by Fox 12 Oregon, 99.5 The Wolf, and the West Linn Tidings.

That's it for this week.

Eileen