



Memorandum

Date: July 11, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – July 11, 2019

Schedule Items

- **League of Oregon Cities 94th Annual Conference** – Registration is open for the LOC Conference, September 26-28, at the Riverhouse on the Deschutes, in Bend. Lodging cannot be reserved until a conference registration is made and lodging at the Riverhouse sells out fast. If you're interested in staying on site, you'll want to register sooner than later. We can help with that.
- **Multi-city Equity Summit.** Save the date of Saturday, October 19, from 8:00 a.m. to 4:00 p.m. for the first inaugural summit. The summit will be held at 2501 Country Club Road in Lake Oswego.

Information Items

- **Wilderness Park Public Comment.** In follow up to the letter read by Councilor Relyea at the meeting on Monday, staff are in the process of following up with the writers to meet and discuss the concerns expressed about the park. We are waiting on the availability of Ken Worcester for the meeting and have informed the writers about this. Furthermore, there is conversation happening amongst the Neighborhood Association Presidents about multi-NA involvement in a Friends of Wilderness Park group.
- **Safe Routes to School Projects.** The Safe Routes GO Bond project is continuing to move forward as planned. At the April 15th Council meeting, staff was directed by Council to perform more direct outreach to PTAs and NAs to finalize a prioritization list of projects. As shown on the Safe Routes GO Bond Project website status updates <https://westlinnoregon.gov/publicworks/safe-routes-schools-evaluation-and-planning> staff has been actively engaged in this process and has received additional feedback from a variety of groups. Staff will be taking the results of this process to the Transportation Advisory Board to finalize the prioritization of projects. Once completed, staff will begin design work this fall/winter with construction of improvements to begin next year as planned.
- **South Fork Water Board Rate Increase.** This week we were notified by SFWB of increases in wholesale water rates for 2019 and 2020. Effective July 1, 2019, the rate will increase from .9388 per ccf to .9763 per ccf. Effective July 1, 2020, the rate will increase to 1.0153 per ccf.
- **Smoke Testing on Willamette Falls Dr.** In preparation for the historic Main Street project, city crews will be performing sewer smoke testing along Willamette Falls Drive from 15th to 10th Street beginning Monday 7/15 and ending Tuesday 7/16. Smoke testing is necessary to investigate the condition of the sanitary sewer and storm water systems prior to the Main Street project so that we can make sure all underground utility repairs are done prior to paving. City crews will use an air blower and smoke to fill the sewer mains with non-toxic, non-staining smoke. The smoke has very

little odor and the smell will disperse with the smoke. All adjacent businesses and residences will have prior notice including door to door hangers/outreach. The Police Department and TVF&R have been notified of the project as well.

- **Trucks on Walling Way.** You received an inquiry this week about trucks on Walling Way. Public Works looked into the matter and responded that the trucks were related to the Ferndell Estates subdivision development rather than related to the LOT water plant. Lance Archer from our staff spoke to the construction folks at Ferndell and advised them to use Cedar Oak Drive. It seems the trucks were using Walling that day in particular because of work at the Marylhurst School on Old River Dr., where one lane was closed with flaggers. Lance also stopped by and visited the Jacobs as follow-up. We'll pay attention to this from here on out and appreciate the heads-up from the Jacobs family. Thanks also to Lance for the quick response.
- **Community Grant Distributions.** We will be sending out distribution checks within the next two weeks.

That's it for this week, from Newport.

Eileen