



Memorandum

Date: July 4, 2019

To: West Linn Mayor and City Council, City Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – July 4, 2019

Happy 4th of July!

Schedule Items

- **Additional Council Work Sessions** There are a number of topics awaiting Council discussion, pre-recess. Is the Council available and willing to meet on July 22 and/or 29? I pose this question at your July 8 meeting.
- **League of Oregon Cities 94th Annual Conference** – Registration is open for the LOC Conference, September 26-28, at the Riverhouse on the Deschutes, in Bend. Lodging cannot be reserved until a conference registration is made and lodging at the Riverhouse sells out fast. If you're interested in staying on site, you'll want to register sooner than later. We can help with that.
- **Multi-city Equity Summit.** Save the date of Saturday, October 19, from 8:00 a.m. to 4:00 p.m. for the first inaugural summit. The summit will be held at 2501 Country Club Road in Lake Oswego.

Information Items

- **Summer Reading Program Kick-Off.** This was the first week of the Library's Summer Reading Program and there was great turnout! Here are the attendance metrics: 849 attendees in our first full week of programs, and in our first 2 weeks of sign-ups for SRP we have: Adults: 545 Teens: 404 Kids: 1,213, for a total of: 2162 sign ups. We are above our averages at the same time last year.
- **Arts and Culture Commission Joint Meeting.** The new commission met on July 3 in preparation for its first joint meeting with the City Council on July 15. The packet for this meeting will be released by July 11 and will contain an agenda bill outlining the issues and questions the commission is looking forward to discussing with the Council.
- **WES Fee Increase.** In my last memo, I reported on the notice received from Water Environment Services (WES) of a proposed rate adjustment to the wholesale sanitary sewer service monthly fee and the wholesale sanitary sewer system development charge (SDC) fee charged to WES customers in the city. The monthly service fee is proposed to increase from \$23.00 per month per equivalent dwelling unit (EDU) to \$23.75 per EDU. The SDC is proposed to increase from \$3,490 to \$7,850 per newly constructed EDU. These new rates will go into effect on August 1, 2019 instead of July 1, 2019 in order for cities to have to prepare for the adjustment.
- **Blue Heron Pond Sale Update.** Earlier this year there was news from Clackamas County about the possible sale of the Blue Heron Pond to a private party. The news prompted councilors' requests for a work session to discuss this topic. This week, WES Assistant Director Chris Storey reported the transaction has not occurred and that WES staff will be briefing the Clackamas County Commission

on July 23. County staff are willing to brief the City Council and will have a better report to make if the briefing is held after that date.

- **Council Meeting Viewing Glitch.** There was a technical glitch in Granicus' network which made viewing the June 10 Council meeting not possible for viewers this week. The glitch was fixed as of last evening and the meeting should be viewable again. If you experience difficulty viewing the meeting, please notify IT Director Shane Boyle.
- **Legislative Update.** As you know, the Oregon Legislature adjourned last Sunday after a marathon weekend of activity following the Senate walkout. Unfortunately, the two issues closely tracked by the City, I-205 funding and determining a steward agency for the Willamette Falls Locks, were not acted upon and we will renew efforts on these initiatives in the short session next year. The Legislature did approve HB 2001, the omnibus affordable housing zoning bill, which the City will be subject to. Staff analysis of this bill will be needed to determine how the City of West Linn will comply with the legislation. We are hoping to find the time, pre-recess, to have Doug Riggs provide a legislative wrap-up report to the Council.
- **West Linn Post Office Community Meeting.** Following the community meeting on June 28, Community Development Director John Williams is working to identify times to meet with business owners along Blankenship Road.
- **Out of Office.** I will be away from the office July 10 -12 attending the Oregon City/County Manager's Association annual conference in Newport, OR. I will be available by phone, text and e-mail while away.

That's it for this short holiday week.

Eileen